



2026 Payroll Schedule

<u>Payroll</u>	<u>Pay Period</u>	<u>Pay Day</u>
1	December 6 – 19	January 2, 2026
2	December 20 – January 2	January 16, 2026
3	January 3 – 16	January 30, 2026
4	January 17 – January 30	February 13, 2026
5	January 31 – February 13	February 27, 2026
6	February 14 – February 27	March 13, 2026
7	February 28 – March 13	March 27, 2026
8	March 14 – 27	April 10, 2026
9	March 28 – April 10	April 24, 2026
10	April 11 – 24	May 8, 2026
11	April 25 – May 8	May 22, 2026
12	May 9 – 22	June 5, 2026
13	May 23 – June 5	June 19, 2026
14	June 6 – 19	July 3, 2026
15	June 20 – July 3	July 17, 2026
16	July 4 – 17	July 31, 2026
17	July 18 – July 31	August 14, 2026
18	August 1 – 14	August 28, 2026
19	August 15 – 28	September 11, 2026
20	August 29 – September 11	September 25, 2026
21	September 12 – 25	October 9, 2026
22	September 26 – October 9	October 23, 2026
23	October 10 – 23	November 6, 2026
24	October 24 – November 6	November 20, 2026
25	November 7 – 20	December 4, 2026
26	November 21 – December 4	December 18, 2026

Please Remember:

- The work week runs Saturday through Friday.
- Every timesheet and EVV record is considered a legal document.
- All time worked must be accurately documented and reflect the employee's actual hours worked. Time entries must be complete, correct, and verified for accuracy before being submitted to the agency for processing.
- Time worked that is not fully submitted cannot be processed for payroll – please ensure all time worked is fully submitted.
- Time worked must be verified and signed by the employee, and the Client/Responsible Party.

Note: It is a Federal Crime to provide false information on time worked, whether it is a paper timesheet or EVV record. Dates and times worked and documented must be EXACT – no generalization of hours worked is allowed.