

Sav-Half Greeting Cards and 143 Expressions Employment Application Form

www.savhalfgreetingcards.com

| | |
|--------------------------------------|--|
| Name | |
| Mobile # | |
| Email: | |
| Best contact method/time/details: | |
| For which location are you applying? | |

EMPLOYMENT DESIRED

| | | | | | | | | |
|-------------------------|--------------------|-------------------------------|--|-----------|----------|--------|----------|-----------|
| Position/Job | Date you can start | Salary / Hourly wage expected | Are you presently employed? Yes No | | | | | |
| Days available to work: | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | COMMENTS: |
| Hours available: | | | | | | | | |

EDUCATION

| EDUCATION | NAME AND LOCATION OF SCHOOL | GRADUATE? | |
|---|-----------------------------|-----------|--|
| Grade School | | | |
| High School | | | |
| College | | | |
| Are you a member of any organization? club, group, team, fellowship? | | | |

FORMER EMPLOYERS *Start with last employer*

| | | |
|-------------------------------|--------------------|------|
| Company Name | From: | To: |
| Address | Pay Rate. Start | Last |
| Name of Supervisor | Telephone | |
| Job Held and responsibilities | Reason for Leaving | |
| Company Name | From: | To: |
| Address | Pay Rate. Start | Last |
| Name of Supervisor | Telephone | |
| Job Held and responsibilities | Reason for Leaving | |
| Company Name | From: | To: |
| Address | Pay Rate. Start | Last |
| Name of Supervisor | Telephone | |
| Job Held and responsibilities | Reason for Leaving | |

Please answer yes/no to the following questions.

| QUESTION | RESPONSE |
|--|----------|
| For which location are you applying? | |
| Were you referred to us by a Sav-Half employee or a current customer? | |
| Are you able to lift up to 40 lbs.? | |
| Are you able to stand for 4-6 hours with a 10-minute break? | |
| Are you able to climb a ladder and take product off a shelf or a wall? | |
| Can you use Microsoft Office products? | |
| Have you had any retail experience? | |
| Have you had cash handling experience? | |
| Do you have a license and your own way to get to work? | |
| Have you ever been convicted of a felony? | |

References, please give the names of at least two persons, not related to you, whom may have known you for at least one year.

| | |
|-------------------------|--|
| Name | |
| Relationship | |
| Address, City, ST | |
| Phone | |
| Email | |
| How Long Have You Known | |

| | |
|-------------------------|--|
| Name | |
| Relationship | |
| Address, City, ST | |
| Phone | |
| Email | |
| How Long Have You Known | |

| | |
|-------------------------|--|
| Name | |
| Relationship | |
| Address, City, ST | |
| Phone | |
| Email | |
| How Long Have You Known | |

Anything Else That You Think Would Be Helpful for Hiring Personnel To Know:

THE INFORMATION PROVIDED IN THIS APPLICATION FOR EMPLOYMENT IS TRUE, CORRECT AND COMPLETE. IF EMPLOYED, ANY MISSTATEMENTS OR OMISSION OF FACTS ON THIS DOCUMENT MAY RESULT IN MY DISSMISAL.

I UNDERSTAND THAT ACCEPTANCE OF EMPLOYMENT DOES NOT CREATE A CONTRACTUAL OBLIGATION UPON THE EMPLOYER TO CONTINUE TO EMPLOY ME IN THE FUTURE.

I AUTHORIZE YOU TO CONDUCT AN INVESTIGATION ON MY CREDIT AND PERSONAL HISTORY. IF A REPORT IS OBTAINED, YOU MUST PROVIDE AT MY REQUEST, THE NAME OF THE AGENCY SO I MAY REVIEW THE NATURE AND SUBSTANCE OF THE INFORMATION IN THE REPORT.

DATE: _____ APPLICANT NAME: _____ SIGNATURE: _____

DO NOT WRITE BELOW THIS LINE

Interview Notes

INTERVIEWED BY: _____ ON: _____ / _____ / _____

| FOR JOB/POSITION | WILL START | SALARY/HOURLY WAGE | LOCATION |
|------------------|------------|--------------------|----------|
| | | | |