MUSTANG FOOT & ANKLE CLINIC

First name: _____ Last name: _____ M.I. ____

What do you like to be called? _____ Birthdate: _____ Age: _____ Gender: M F

Home Address: _____ City: _____ Zip: _____

Mailing Address: _____ City: _____ Zip: _____

Home Phone # _____ Work #: _____ Cell# _____

Marital Status: S M W D Spouse's Name: _____

Emergency Contact: _____ Relationship _____ Phone _____

Your Employer: _____ Occupation: _____

The following three questions are required by the government: Race: _____ Ethnicity: _____
Preferred Language: _____ ☐ I do not wish to answer these questions.

Our **APPOINTMENT REMINDERS** are sent via **TEXT** or **EMAIL**. Which do you prefer? _____
Email Address: _____

Who is your **Primary Care Physician**? _____ Last Date Seen: _____

What **Pharmacy** do you use? _____ Location: _____ Phone #: _____

If patient is a minor, please list name of **responsible party (parties)** and relationship to minor:

_____

How did you hear about us? _____

If referred, whom may we thank for your referral? _____

I authorize treatment and diagnostic procedures to be performed by physician and by members of the staff. I authorize Mustang Foot & Ankle Clinic, LLC to furnish my insurance company, Medicare, referring physician, or other professional agencies, who are concerned with my health and welfare, with all the necessary information regarding my present illness or injury. I also authorize and assign payment of medical benefits to Mustang Foot & Ankle Clinic, LLC for medical services or supplies provided with the understanding that any overpayment due will be reimbursed to me. A photocopy or scan of this authorization shall be considered as effective and valid as the original. I certify that all information contained on this form is true and correct to the best of my knowledge.

Signature: _____ **Date:** _____
(Pt./ Responsible party)

NOTICE OF PRIVACY PRACTICES ACKNOWLEDEMENT

I understand that, under the Health Insurance Portability & Accountability Act of 1996 ("HIPAA"), I have certain rights to privacy regarding my protected health information. I understand that this information can and will be used to:

- Conduct, plan and direct my treatment and follow-up among the multiple healthcare providers who may be involved in that treatment directly and indirectly.
- Obtain payment from third-party payers.
- Conduct normal healthcare operations such as quality assessments and physician certifications.

I acknowledge that I have received your *Notice of Privacy Practices* containing a more complete description of the uses and disclosures of my health information. I understand that this organization has the right to change its *Notice of Privacy Practices* from time to time.

I understand that I may request in writing that you restrict how my private information is used or disclosed to carry out treatment, payment or health care operations. I also understand you are not required to agree to my requested restrictions, but if you do agree then you are bound to abide by such restrictions.

Patient's Name/Responsible Party _____ Date _____

I give authorization to release my information to:

Name of Person to release to _____ Relationship to Patient _____

Name of Person to release to _____ Relationship to Patient _____

Name of Person to release to _____ Relationship to Patient _____

Name of Person to release to _____ Relationship to Patient _____

MUSTANG FOOT & ANKLE CLINIC LLC

FINANCIAL POLICY

Thank you for choosing us as your health care provider. We are committed to your treatment being successful. The following is a statement of our Financial Policy which we require you read and sign prior to any treatment. Please understand that payment of your bill is considered your responsibility.

All paperwork must be completed before seeing the doctor.

****FULL PAYMENT IS DUE AT THE TIME OF SERVICE**
****WE ACCEPT CASH, CHECK, VISA/MASTERCARD, DISCOVER, AXPRESS AND CARE CREDIT**

REGARDING INSURANCE

We may accept assignment of insurance benefits. However, we do require a portion of the bill at the time of service. The balance is your responsibility whether your insurance company pays or not. We cannot bill your insurance company unless you give us your insurance information. Your insurance policy is a contract between you and your insurance. We are not a party in that contract. Please be aware that some, and perhaps all, of the services provided may be non-covered services and not considered reasonable and necessary under the Medicare program and/or other medical insurance companies.

Regarding insurance plans where we are a participating provider: All co-pays and deductible are due the day of treatment. In the event that your insurance coverage changes to a plan where we are not a participating provider please refer to the above paragraph.

USUAL AND CUSTOMARY RATES

Our practice is committed to providing the best treatment for our patients and we charge what is usual and customary for our area. You are responsible for payment regardless of any insurance company's arbitrary determination of usual and customary.

ADULT PATIENT

Adult patients are responsible for full payment at the time of service.

MINOR PATIENTS

The adult accompanying a minor and the parents (or legal guardian of the minor) are responsible for full payment. For unaccompanied minors, non-emergency treatment will be denied unless charges have been paid by Visa/MasterCard, Discover, Personal check or Cash at the time services are rendered. **Court ordered divorce decree regarding medical expenses is between those parties and not our office.**

REGARDING X-RAYS

The fee you pay for x-rays is for **processing and primary interpretation**, not for the actual films. Should you need copies of your x-rays taken in this office, you may request these in a disc, the cost is $10.00. Copies are free on paper. Thank you for understanding our Financial Policy. Please let us know if you have any questions or concerns.

I have read the Financial Policy. I understand and agree to this Financial Policy:

X_____ **DATE:**_____

(SIGNATURE OF PATIENT OR RESPONSIBLE PARTY)

MUSTANG FOOT & ANKLE CLINIC, LLC

Medical Information (Page 1 of 2) Name:_____ Date:_____

Describe your foot or ankle problem(s):_____

_____

How long has it been bothering you? _____

Please list any treatment for this condition (by you or a doctor): _____

_____

Please list any past problems or injuries with your feet or ankles: _____

_____

How much time each day are you on your feet? _____ Do you exercise?_____

Medical History and Ongoing Conditions: Please print list medications, dosages, and medical conditions:

(If you have a list of your medications, please let us copy it.)

Medication & Dosage	**For what condition?**	**Medication & Dosage**	**For what condition?**
•		•	
•		•	
•		•	
•		•	
•		•	

Please list any **Specialists** you see (First and Last name if known):_____

_____

Review of Organ Systems: Please **circle** if you have been told you have or had any of the following:

Blood
Anemia
Bleeding disorders
Blood Clots
Cancer-
*What type?*_____

Musculoskeletal
Gout
Osteoarthritis
Rheumatoid Arthritis
Other arthritis _____
Joint Stiffness
Joint Swelling
Leg Cramps
Joint Pain
Back Pain
Sciatica
Hip Pain
Knee Pain
Nighttime burning - feet
Cramps of feet

Neurological
Neuropathy – feet
Numbness
Stroke
Paralysis
Seizures/Epilepsy
Migraine Headaches
Multiple Sclerosis
Cerebral Palsy
Nervous Disorder

Peripheral Vascular
Poor Circulation
Impotence
Calf Pain when walking
Varicose Veins
Phlebitis
Swelling in the legs/feet

Psychology
Depression/Anxiety
Sleep Disturbances
Psychiatric Care

Head
Hearing Loss
Macular Degeneration
Cataracts/Glaucoma

Cardiac
Congestive Heart Failure
Heart Disease
High Blood Pressure
Heart Attack (Previous)
Irregular Beats
Murmur
Clogged Arteries (Stent)
Pacemaker/Defibrillator

Endocrine
Diabetes
How long? _____ yrs.
Insulin? ☐ Yes ☐ No
Hypoglycemia
Hyperthyroid
Hypothyroid
Osteoporosis

GI
Intestinal disease
Stomach Ulcers
Reflux Disease/GERD

Kidney
Kidney Disease/Failure
Kidney Stones
Dialysis

Liver disease
Hepatitis
*Type?*_____
Cirrhosis

Skin
Slow healing
Keloid/Thick Scar
Psoriasis
Type? _____
Changing skin lesion
Skin Cancer
Type? _____

Respiratory
Lung Problems
Asthma
Bronchitis
Emphysema
Pneumonia
Pulmonary Embolism

Infectious
Aids/HIV
Polio
Tuberculosis
Lyme's Disease

Other Problems not listed?_____

_____

_____

Medical Information (Page 2 of 2) Name:_____ Date:_____

Allergies: Are you **allergic** or **sensitive** to any medications (or anything else?)
(Please list what it was and your reaction to it.)

		Mild	Moderate	Severe
Antibiotics	☐ **Yes** ☐ **No**			
	☐ Penicillin_____	☐	☐	☐
	☐ Sulfa _____	☐	☐	☐
	Others: _____	☐	☐	☐
Aspirin	☐ **Yes** ☐ **No**_____	☐	☐	☐
Ibuprofen (Advil)	☐ **Yes** ☐ **No**_____	☐	☐	☐
NSAIDS	☐ **Yes** ☐ **No**_____	☐	☐	☐
Medicines	☐ **Yes** ☐ **No**_____	☐	☐	☐
	_____	☐	☐	☐
Codeine/Lortab	☐ **Yes** ☐ **No**_____	☐	☐	☐
Local anesthetics	☐ **Yes** ☐ **No** (☐ **Only at the Dentist**) _____	☐	☐	☐
Tape	☐ **Yes** ☐ **No**_____	☐	☐	☐
Betadine (iodine)	☐ **Yes** ☐ **No**_____	☐	☐	☐
Latex	☐ **Yes** ☐ **No**_____	☐	☐	☐
Other	☐ **Yes** ☐ **No**_____	☐	☐	☐
	_____	☐	☐	☐

Surgical History

Please list any **Surgeries** you have undergone: _____

_____

Any problems with **Anesthesia** during surgery? ☐ **Yes** ☐ **No** - If Yes, please list problem:_____

_____

Family History

Please list any **Family medical problems**: Grandparents:_____

Mother:_____ Father: _____

Siblings: _____

Social History

Do you smoke ? ☐ **Yes** ☐ **No** ☐ **Never** Packs per day? _____ How long? _____ Quit?_____

Do you drink alcohol? ☐ **Yes** ☐ **No** If yes, what type and how much per week? _____

Take illegal drugs? ☐ **Yes** ☐ **No** Any problems with addiction / alcoholism ? ☐ **Yes** ☐ **No**_____

Shoe Size: _____ **Current Weight:** _____ **Height:** _____

Any additional information you would like us to know? ☐ **Yes** ☐ **No** - If yes, please list:

_____

This information is correct to the best of my knowledge: _____
Signature **Date**

09/24