



FEMA GRANT APPLICATION GETTING STARTED CHECKLIST

Use this checklist to gather the information and documents commonly needed to begin the home elevation grant process.

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|--------------------------|---|--|--------------------------|---|--|
| ☐ |  | 1. Flood Insurance Policy
Current NFIP or flood insurance declarations page. | ☐ |  | 7. Photos of Flood Damage
Clear photos of any prior or recent flood-related damage. |
| ☐ |  | 2. Elevation Certificate (if available)
Existing elevation certificate for the property, if one has already been prepared. | ☐ |  | 8. Prior Flood Insurance Claims
Copies of flood claim history, settlement letters, or proof of loss documents. |
| ☐ |  | 3. Property Survey
Current survey showing property boundaries and site information. | ☐ |  | 9. FEMA or Insurance Correspondence
Letters, notices, or emails related to flood damage, claims, or mitigation. |
| ☐ |  | 4. Warranty Deed / Proof of Ownership
Documentation showing legal ownership of the property. | ☐ |  | 10. Substantial Damage Letter (if applicable)
Letter from local officials or insurance confirming substantial damage, if issued. |
| ☐ |  | 5. Mortgage Information
Lender name, loan details, and contact information, if applicable. | ☐ |  | 11. Utility Information
Basic information for electric, gas, water, and sewer services. |
| ☐ |  | 6. Property Tax Assessment
Recent tax assessment or tax bill for the property. | ☐ |  | 12. HOA Approval (if applicable)
Any homeowner association approvals or requirements that may apply. |



HELPFUL TIP

Gathering these items early can help you move through the grant review and project planning process more efficiently.



NEED HELP?

Reliable Foundations helps homeowners understand the process, prepare documentation, and plan for home elevation projects.