

COLES COUNTY AIRPORT AUTHORITY
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
TUESDAY, JANUARY 13, 2026
COLES COUNTY MEMORIAL AIRPORT
COLES COUNTY, ILLINOIS
8:00 A.M.

The meeting of the Board of Commissioners of the Coles County Airport Authority was convened at the Coles County Memorial Airport, Coles County, Illinois, on Tuesday, January 13, 2026. Chairman Nelson called the meeting to order at the hour of 8:00 a.m.

PRESENT: Commissioners Rasmussen, Schaefer, Campbell, Sauget, and Chairman Nelson. Attorney Smallhorn, Manager Fearn, and Admin. Asst. Little. Also present were Dom Youakim and Aubrey Youakim of Aerinova Aerial, Doug Paige of Coles County Aviation, and Aerinova Aerial Legal Counsel, Sean Hocking from Craig & Craig Attorneys at Law LLC.

Open

With no other members of the public present, Chairman Nelson moved the meeting forward.

Aerinova Aerial Lease Discussion-Dom Youakim

Dom Youakim of Aerinova Aerial addressed the board, presenting information compiled by him and his attorney Sean Hocking. Handouts were provided to the board outlining the correspondences between Mr. Youakim, Mr. Hocking, and Coles County Airport Authority attorney, Jake Smallhorn, negotiating the terms and the proposed hangar rent increase that has occurred over the last two years.

Minutes

Upon a motion made by Commissioner Sauget and seconded by Commissioner Schaefer, the minutes for the December 2025 meeting were approved on a roll call vote.

The results were as follows:

Sauget	Yes
Schaefer	Yes
Rasmussen	Yes
Campbell	Yes
Nelson	Yes

Financial Report

Upon a motion made by Commissioner Rasmussen and seconded by Commissioner Schaefer, the financial report for December 2025 was approved on a roll call vote.

The results were as follows:

Sauget	Yes
Schaefer	Yes
Rasmussen	Yes
Campbell	Yes
Nelson	Yes

FBO Report

Doug Paige presented the board with the Monthly Operations Report for Coles County Aviation. Doug stated that they had 26 operations for December and ended the year with over 155,000 gallons of fuel sold. The flight school has been slow due to winter weather but has been steady with ground school. They also offset revenue loss with discovery flight gift certificate sales.

Strategic Planning – Ronda Sauget

Ronda Sauget addressed the board and updated them on continued efforts with Hanson Engineering to move forward on the application for the Grants. Ronda also invited the board to attend a Zoom meeting that she and Manager Fearn have this afternoon with the DCEO. Chairman Nelson planned to join the meeting.

SIU-C Motorcycle Training Agreement

The Board reviewed the Agreement.

Upon a motion made by Commissioner Sauget and seconded by Commissioner Rasmussen, the agreement was approved on a roll call vote. The results were as follows:

Sauget	Yes
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Schaefer	Yes
Rasmussen	Yes
Campbell	Yes
Nelson	Yes

Personnel Policy Review

Manager Fearn suggested that no changes be made at this time and reminded the board that changes can be made at any time throughout the year.

Changes to Monthly Meeting Resolution – 2nd Wednesday

The Coles County Airport Authority Board meeting will be moved from the second Tuesday of the month to the second Wednesday of the month beginning with the April 2026 meeting. The April meeting will be held on April 15, 2026.

Commissioner Sauget made a motion to change the CCAA Monthly Board Meeting to the second Wednesday of the month. Commissioner Schaefer seconded the motion.

The motion was approved on a roll call vote. The results are as follows:

Sauget	Yes
Schaefer	Yes
Rasmussen	Yes
Campbell	Yes
Nelson	Yes

Closed Session Minutes

A list of the Closed Session Minutes was reviewed. The Board decided that no action was necessary at this time, and they will review again in July 2026.

Certificate of Deposit

Manager Fearn requested approval from the Board to move the funds to two new CD investments at Washington Savings Bank.

The Construction Account CD will have an initial balance of \$300,000.00, and the FBO Funds Account CD will have an initial balance of

\$150,000.00. The CD will accrue 3.5% interest and have a 91-day maturity schedule.

Commissioner Schaefer made a motion to approve the CD Investments. Commissioner Rasmussen seconded the motion. The motion was approved by a roll-call vote. The results are as follows:

Sauget	Yes
Schaefer	Yes
Rasmussen	Yes
Campbell	Yes
Nelson	Yes

Manager's Report

IL Public Risk Fund

\$1,862 Safety Grant awarded. PPE clothing and shoes were purchased.

Terminal Grant Application

January 6, 2026, CCAA submitted our application for a grant to fund building a new terminal building.

Hay

Just below average this year, the authority received \$1,300.00

FAA Part 139 Inspection

Closing statement received, working on findings, and making corrections.

Toolcat Repairs

A second leak was found on the toolcat, as well as some loose hoses on the snow blower. It has been repaired and is back in service. Awaiting final invoice.

Holiday Potluck

The Holiday potluck was well attended by our hangar and business associates.

Website

490 visits, 1,296 page views, and 127 engagements.

Facebook

139,338 Views, 46,880 Reach, and 1,864 interactions.

Out of the Office

Manager Fearn will be out of the office January 26-29th to attend A Leadership Conference.

Executive Session – 2 (C)6 Lease of Property

Upon a motion made by Commissioner Sauget and seconded by Commissioner Rasmussen the Board went into Executive Session to discuss 2(C)6 Lease of Property at the time of 9:07 a.m.
The motion carried on a roll call vote.

The results were as follows:

Sauget	Yes
Schaefer	Yes
Rasmussen	Yes
Campbell	Yes
Nelson	Yes

Upon a motion made by Commissioner Campbell and seconded by Commissioner Sauget the Board ended the Executive Session at the time of 9:55 a.m. The motion was carried out on a roll call vote.

The results were as follows:

Sauget	Yes
Schaefer	Yes
Rasmussen	Yes
Campbell	Yes
Nelson	Yes

Leases

No discussion at this time.

Commissioner's Comments & Questions

Chairman Nelson reminded the board that he will be traveling and will be absent from the February and March meetings. Commissioner Campbell is to act on his behalf during his absence.

Adjournment

There being no further business before the Board, a motion to adjourn was made by Commissioner Sauget and seconded by Commissioner Rasmussen. The motion carried on a roll call vote.

The results were as follows:

Sauget	Yes
Schaefer	Yes
Rasmussen	Yes
Campbell	Yes
Nelson	Yes

Recorder