The mission of CTK Healthcare and Career Institute is to offer quality professional trainings in Healthcare, Information Technology and Business related disciplines.

PROTECTION OF FTECHNICAL INFRASTRUCTURE

<u>Responsible person of the plan:</u> This plan was established, and is being used by the Information Technology (IT) personnel.

Scope of the plan: This plan ensures the privacy, safety, and security of data contained within the institution's networks and computer system. This enables accurate reporting, visibility, and blocking of unsafe content and emergency back up for technical services. In this plan antivirus software is kept in PCs for Malicious Content Prevention. In this plan, Desktop User Rights is Restricted in campus PCs, from software installation without IT personnel approval. This controls what software is running on the network and helps prevent and limit malicious software installations. This protection plan is made public by posting in computer lab and in the main lobby of the campus.

Revision of the plan: This plan is reviewed and revised for improvement as necessary, annually, by the staff meeting and/or by Advisory body. The revision of the plan notifies to all the stakeholders of the campus by keeping the revised plan in the lobby of the campus.