



## RESIDENTIAL CLEANING CHECKLIST

LIVING/DINING/Common Areas	COMPLETED	KITCHEN:	COMPLETED
• Tables & flat surfaces cleaned		• Countertops cleaned	
• High-touch areas cleaned		• Sink & faucet cleaned	
• Decor & wall hangings lightly dusted		• Appliance exteriors cleaned	
• Light fixtures & vents lightly dusted		• Microwave cleaned (inside & out)	
• Switches & outlets cleaned		• Stovetop cleaned	
• Windows, walls, & baseboards spot-checked		• Cabinet exteriors cleaned	
• Trash		• Tables and islands cleaned	
• Floors		• Light fixtures & vents lightly dusted	
• Cobwebs removed		• Switches & outlets cleaned	
<b>Optional Add-Ons</b>		• Windows, walls, & baseboards spot-checked	
Furniture Vacuumed (couches, chairs, etc)		• Trash	
Deep clean of blinds		• Floors	
Deep clean of light fixtures		• Cobwebs	
		<b>Optional Add-Ons</b>	
Full interior window cleaning		Inside refrigerator	
Full wall detail		Inside oven	
Full baseboard detail		Inside cabinets	
<b>BATHROOM(S):</b>	<b>COMPLETED</b>	Dining chairs cleaned	
• Toilet cleaned (inside & out)		Deep clean of light fixtures	
• Sink & vanity cleaned		Heavy grease or buildup detail	
• Mirror cleaned		Full interior window cleaning	
• Shower and/or tub cleaned		Full wall detail	
• Wall fixtures cleaned		Full baseboard detail	
• Light fixtures & vents lightly dusted			
• Cabinet exteriors cleaned		<b>BEDROOM(S):</b>	<b>COMPLETED</b>
• Switches & outlets cleaned		• Nightstands and flat surfaces cleaned	
• Windows, walls, & baseboards spot-checked		• Decor and wall hangings lightly dusted	
• Trash		• Light fixtures & vents lightly dusted	
• Floors		• Switches & outlets cleaned	
• Cobwebs		• Windows, walls, & baseboards spot-checked	
<b>Optional Add-Ons</b>		• Trash	
Inside cabinets		• Floors	
Deep clean of light fixtures		• Cobwebs	
Heavy soap scum or hard water buildup		<b>Optional Add-Ons</b>	
Full interior window cleaning		Bed making	
Full wall detail		Deep clean of light fixtures	
Full baseboard detail		Full interior window cleaning	
		Full wall detail	
		Full baseboard detail	

ADDITIONAL SERVICES	COMPLETED
• Laundry (folding and organization)	
• Organizing (closets, pantries, rooms, etc.)	
• Dishes	
• Outdoor Areas (porches, patios, etc)	

NOTES FROM TODAY'S CLEAN:

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ITEMS NOTICED / MAY NEED ATTENTION:

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Client Name: \_\_\_\_\_

Date: \_\_\_\_\_

\***Spot-checked** areas are cleaned when visible during routine cleaning. These areas are not fully inspected or detailed unless requested as an add-on.  
 \*Light fixtures are **lightly dusted** during standard cleans. Deep cleaning is available as an add-on service.  
 \*If anything was missed or doesn't meet expectations, **please reach out within 24 hours** and we'll be happy to address it.

Thank you for trusting True Joy Cleaning & Organizing! :)