



**Board of Trustees
Regular Board Meeting
MINUTES**

Tuesday, August 2, 2022 at 5:30pm

Meeting Location: <https://us02web.zoom.us/j/88989833733>

The mission of Odyssey Online Learning is to provide a high-quality education for a wide variety of students by offering alternative solutions to traditional schooling while assisting students in achieving the knowledge and skills to reach their highest potential within a flexible and tailored educational program that fosters lifelong learning.

- 1) **Call to Order** – By Kendall McCarty at 5:30pm
- 2) **Pledge** – By Rocky Cooper
- 3) **Roll Call** – Kendall McCarty, Marquis Flemings, Amy Cox, Sarah Jane Walker, Penny McDaniel, Ashley Owings, Andrea Amburn, Rocky Cooper, Melissa DeWalk, and Jennifer Laney
- 4) **Consent Calendar** – Motion to Approve Consent Calendar by Penny McDaniel, 2nd by Amy Cox, unanimous approval.
 - A. August 2, 2022 Regular Board Meeting Agenda
 - B. July 12, 2022 Board Retreat Minutes
- 5) **Public Comments (Must sign-up prior to start time). Please contact the Director of Operations & HR if you would like to sign up.** None
 - Each speaker has (3) three minutes.
 - Speakers may not ask questions of Board Members.
 - Board Members may not engage speakers in discussion.
 - Disruptive behavior is not permitted.
 - Personal attacks aimed at students or staff is not permitted.
 - Scurrilous, obscene, or recklessly defamatory language aimed at any Board Member is not permitted.
 - The Board will follow-up on all matters that speakers present.
- 6) **Reports**
 - A. July 2022 Financial Report** – Jennifer Laney, Prestige School Solutions – Jennifer presented the July financials to the board. She noted there are 37 federal claims that have been submitted for reimbursement and there are currently 25 that have been approved. The bulk of the claims are for ESSER funds. Kendall McCarty inquired about the status of the claims and Andrea Amburn provided explanation regarding staffing at The Charter Institute at Erskine and noted the claims are being approved at a steady pace. The expectation is that all claims will be reimbursed within the next month. Any claims reimbursed will be classified as FY22. Ms. Laney reviewed the year to date expenses and revenue with the board and noted possible need for changes to the unemployment line and the board supplies line. The cash on hand projection will be updated when the books are closed. The projected net income for FY.
 - B. Executive Director Report** – Ashley Owings – Mrs. Owings thanked the board for attending the retreat. She noted upcoming preparations for the 2022-2023 school year and professional



development plans for staff. Ashley updated the board on current enrollment and strategies. All OOL's 9GR19 Summer Seniors passed with the exception of one student. Mrs. Owings also updated the board on the new teachers joining OOL this school year.

C. Board Leadership Committee Meeting Update – Tracey Stuckey – *Tabled, Tracey Stuckey not present.*

7) Executive Session – Contractual Matters (Edmentum) & Personnel Matters (Executive Director Goals) – Motion to enter Executive Session to discuss contractual and personnel matters with board members only by Amy Cox, 2nd by Penny McDaniel, unanimous approval. The board entered Executive Session at 5:47pm and returned to Regular Session at 6:19pm.

8) Action Items

A. Approval of July 2022 Financials – Motion by Amy Cox to approve the July 2022 financials, 2nd by Marquis Flemings, unanimously approved.

B. Approval of OOL Employee Handbook – Andrea Amburn reminded the board of the changes to the handbook. Motion by Amy Cox to approve the updates to the OOL Employee Handbook, 2nd by Marquis Flemings, unanimously approved.

C. Approval of OOL Student Handbook – The board inquired about the changes to the handbook and requested additional time to review the OOL Student Handbook. The board discussed holding a special meeting prior to the start of school to approve the student handbook. Mrs. Owings will provide the board with additional details regarding the changes. Motion by Amy Cox to table the approval of the student handbook until the board has a chance to review the changes and that the board will meet prior to the start of school regarding the handbook, 2nd by Marquis Flemings, unanimously approved.

9) Adjourn – Motion to adjourn by Penny McDaniel, 2nd by Amy Cox. Meeting adjourned at 6:27pm.