



Board of Trustees
Board Retreat: Oath of Office Ceremony & Board Retreat
MINUTES
January 18, 2023, 9:00 am
Meeting Location: Charter Institute at Erskine
1201 Main Street, Columbia, SC 29201

The mission of Odyssey Online Learning is to provide a high-quality education for a wide variety of students by offering alternative solutions to traditional schooling while assisting students in achieving the knowledge and skills to reach their highest potential within a flexible and tailored educational program that fosters lifelong learning.

- 1) **Call to Order** – by Tracey Stuckey at 9:34am
- 2) **Roll Call** – Tracey Stuckey, Kendall McCarty, Amy Cox, Penny McDaniel, Mario Williams, Ashley Owings, Andrea Amburn, Rocky Cooper, and Holly Hayes
- 3) **Recently elected board member, Amy Cox, is sworn in.** – Amy Cox was sworn in by Tracey Stuckey

Oath of Office: “I do solemnly swear (or affirm) that I am duly qualified, according to the Constitution of this State, to exercise the duties of the office to which I have been elected, and that I will, to the best of my ability, discharge the duties thereof, and preserve, protect and defend the Constitution of this State and of the United States. So help me God.”

- 4) **Adjourn** - Motion to adjourn by Kendall McCarty, 2nd by Amy Cox, unanimously approved. Meeting Adjourned at 9:35am.

Regular Meeting convenes upon conclusion of appointment and swearing in of new members

- 1) **Call to Order & Welcome** – Call to order by Tracey Stuckey at 9:36am.
- 2) **Pledge** – All attendees
- 3) **Roll Call** - Tracey Stuckey, Kendall McCarty, Amy Cox, Penny McDaniel, Mario Williams, Marquis Flemings (joined at 9:51am), Viktoria McKenna (joined at 12:48pm), Ashley Owings, Andrea Amburn, Rocky Cooper, and Holly Hayes
- 4) **Consent Calendar** – Motion by Penny McDaniel to approve Item 4B, Board Minutes, and to amend the agenda, item 4A, to add Sustainability of School following discussion of survey results (Item 6), 2nd by Amy Cox, unanimous approval.
 - A. January 18, 2023 Regular Meeting Agenda
 - B. December 6, 2022, Regular Board Meeting Minutes
- 5) **Public Comments (Must sign-up prior to start time). Please contact the Director of Operations & HR if you would like to sign up.** None
 - Each speaker has (3) three minutes.
 - Speakers may not ask questions of Board Members.
 - Board Members may not engage speakers in discussion.



- Disruptive behavior is not permitted.
 - Personal attacks aimed at students or staff is not permitted.
 - Scurrilous, obscene, or recklessly defamatory language aimed at any Board Member is not permitted.
 - The Board will follow-up on all matters that speakers present.
- 6) **Discussion of Survey Results** – Holly Hayes, Sharper Together – Mrs. Hayes conducted an Ice Breaker Session with the board. Holly also reviewed the Board Survey results and the board discussed the results. The board discussed a SWOT analysis as well.
- 7) **Sustainability of School Discussion** – Led by Tracey Stuckey & Holly Hayes – Mrs. Stuckey gave an overview of the school's history. The board also discussed the AEC status and the challenges and benefits of being an AEC school. They also discussed changes in education due to Covid. The board had a lengthy discussion around curriculum, teachers, and staffing. They discussed the challenges that they are facing in regard to curriculum and brainstormed avenues for future development. The board discussed the OOL School Report Card, challenges, and next steps to improve the rating and academic success. Mrs. Stucky and Mrs. Hayes engaged the board in a deep dive of data review and the board revisited its 5-year Strategic Plan. The board noted, they would like Mrs. Owings to report monthly at each board meeting on the status of the 5-year strategic plan. They would also like Mrs. Owings to locate a virtual school leader mentor. The OOL Board also discussed EOC scores and the enrollment process. The board created additional goals and action items for staff and board members.
- 8) **Board Training (Engagement & Activities)** – Holly Hayes, Sharper Together - Mrs. Hayes trained the board on 10 Basic Board Responsibilities. The board identified their roles, asked questions, and engaged in thoughtful conversation regarding their responsibilities as board members.
- 9) **Working Lunch/Reports**
- A. December 2022 Financial Report - Colby Southers, Prestige School Solutions – Colby reviewed the December financials with the board. The school is where it should be YTD with expenses and revenue. The projected net income is \$297,382.40.
- 10) **Executive Session** – Personnel Matters – Motion to enter executive session to discuss personnel and contractual matters by Kendall McCarty, 2nd by Penny McDaniel, unanimously approved. The board requested only the board, Ashley Owings, Andrea Amburn, and Rocky Cooper be present for the session. The board entered executive session at 11:50am.
- The board re-entered Regular Session at 1:03pm and Holly Hayes re-joined the group.
- Motion for the board to approve for Amy Cox to proceed with finalizing the bonus structure with leadership by Kendall McCarty, 2nd by Penny McDaniel, unanimously approved.
- Motion for the board to approve Amy Cox to reach out to Prestige to adjust the line item amount in the budget for the bonus structure, 2nd by Mario Williams, unanimously approved.
- 11) **Fall Semester MAP & EOC Data Review & Discussion** - Ashley Owings – This was completed during the Sustainability of the School discussion.
- 12) **Development of 2nd Semester SMART Goals** - Holly Hayes, Sharper Together – Mrs. Hayes facilitated the organization of teams consisting of board members and leadership: Academic Performance (Tracey Stuckey,



Kendall McCarty, and Ashley Owings), Parent Engagement & Community Outreach (Penny McDaniel, Marquis Flemings, and Mario Williams), and Workforce (Amy Cox, Viktoria McKenna, Andrea Amburn, and Rocky Cooper). Mrs. Hayes gave each group instructions and the groups developed a strategic plan for the remainder of the school year. All of the teams presented their plans, and the group discussed each item and made adjustments where necessary. Several board members will attend February OOL Professional Development to assist in facilitating the execution of the action plan with staff. The board also discussed reviewing OOL's charter and the board's bylaws to make changes. The board also decided to adjust board meeting times for the remainder of the year.

13) Action Items

- A. Employee Handbook Addendum (2nd Reading) – Andrea Amburn presented the 2nd reading of the OOL Employee Handbook Addendum and reviewed the changes with the board. Motion by Amy Cox to approve the OOL Employee Handbook Addendum, 2nd by Kendall McCarty, unanimously approved.

14) Adjourn – The board adjourned at 3:40pm.