



Board of Directors
Regular Board Meeting
MINUTES

November 11, 2025, 5pm

Join Zoom Meeting:

<https://us02web.zoom.us/j/83123118077?jst=2>

The mission of Odyssey Online Learning is to provide a high-quality education for a wide variety of students by offering alternative solutions to traditional schooling while assisting students in achieving the knowledge and skills to reach their highest potential within a flexible and tailored educational program that fosters lifelong learning.

- **Call to Order** by Mario Williams at 5pm
- **Pledge** by Rocky Cooper
- **Roll Call:** Mario Williams, Beth Sims, Scott Sternett, Robert McKenzie, Marquis Flemings, Margaret Dullanty, Ashley Owings, Andrea Amburn, and Rocky Cooper
- **Consent Calendar** - Motion to approve by Scott Sternett 2nd by Marquis Flemings, Unanimous Approval
 - Unanimous Approval:*
 - Mario Williams - Yes
 - Marquis Flemings - Yes
 - Amy Cox - Not Present
 - Robert McKenzie - Yes
 - Scott Sternett - Yes
 - April Timms - Not Present
 - November 11, 2025 - Board Meeting Agenda
 - October 7, 2025 - Board Meeting Minutes
- **Public Comments** (Must sign-up prior to start time). Please contact the Chief Operating Officer if you would like to sign up. Each speaker has (3) three minutes. None
 - Speakers may not ask questions of Board Members.
 - Board Members may not engage speakers in discussion.
 - Disruptive behavior is not permitted.
 - Personal attacks aimed at students or staff are not permitted.
 - Scurrilous, obscene, or recklessly defamatory language aimed at any Board Member is not permitted.
 - The Board will follow up on all matters that speakers present.
- **Reports/Discussion Items**
 - **Report by Chief Executive Officer** - Ashley Owings - Mrs. Owings reviewed the OOL School Report Card with the OOL Board. The school currently has an Average rating on the report card. Mrs. Owings discussed initiatives on closing the gap in academic performance. She also provided the board with current enrollment numbers. Only 7 students have been withdrawn from the school for non-compliance this school year. Mr. Rocky Cooper also spoke about new initiatives to increase student achievement on EOCs.
 - **October 2025 Financial Report by Chief Operating Officer** - Andrea Amburn - Ms. Amburn reviewed the October financial report with the OOL Board. She noted that the revenue would be updated in January to reflect the 45th day ADM Count.



- **OOL Board Seat Discussion** - Mario Williams and Ashley Owings - Mr. Williams provided an overview of the board seats.
- **Review of updated Financial Management Policies and Procedures** - Andrea Amburn and Margaret Dullanty reviewed the proposed policies. The board discussed each policy and whether or not they would accept the policies as presented or modify to better suit the needs of OOL students/staff.
- **Action Items**
 - **Approval of October 2025 Financials** - Motion to approve by Scott Sternett 2nd by Robert McKenzie, Unanimous Approval

Unanimous Approval:
Mario Williams - Yes
Marquis Flemings - Yes
Amy Cox - Not Present
Robert McKenzie - Yes
Scott Sternett - Yes
April Timms - Not Present
 - **Selection of Board Seats**
 - **Board Chair** - Motion by Scott Sternett to nominate Mario Williams as the Board Chair, 2nd by Marquis Flemings, Unanimous Approval

Unanimous Approval:
Mario Williams - Yes
Marquis Flemings - Yes
Amy Cox - Not Present
Robert McKenzie - Yes
Scott Sternett - Yes
April Timms - Not Present
 - **Board Vice Chair** - Motion by Robert McKenzie to nominate Marquis Flemings as the Vice Board Chair, 2nd by Scott Sternett, Unanimous Approval

Unanimous Approval:
Mario Williams - Yes
Marquis Flemings - Yes
Amy Cox - Not Present
Robert McKenzie - Yes
Scott Sternett - Yes
April Timms - Not Present
 - **Board Treasurer** - Motion by Marquis Flemings to nominate Amy Cox as the Board Treasurer, 2nd by Robert McKenzie, Unanimous Approval

Unanimous Approval:
Mario Williams - Yes
Marquis Flemings - Yes
Amy Cox - Not Present
Robert McKenzie - Yes
Scott Sternett - Yes
April Timms - Not Present



- **Board Secretary** - Motion by Marquis Flemings to nominate Scott Sternett as the Board Secretary, 2nd by Robert McKenzie, Unanimous Approval
Unanimous Approval:
Mario Williams - Yes
Marquis Flemings - Yes
Amy Cox - Not Present
Robert McKenzie - Yes
Scott Sternett - Yes
April Timms - Not Present
- **Approval of OOL Financial Management Policies and Procedures**
 - **Financial Management Policy** - Motion by Marquis Flemings to adopt the Charter Institute at Erskine's Financial Management Policy, 2nd by Scott Sternett, Unanimous Approval
Unanimous Approval:
Mario Williams - Yes
Marquis Flemings - Yes
Amy Cox - Not Present
Robert McKenzie - Yes
Scott Sternett - Yes
April Timms - Not Present
 - **Signature and Requisition Authority** - Motion by Scott Sternett to adopt the Charter Institute at Erskine's Signature and Requisition Authority Policy, but to update using the appropriate "chief" titles and add Andrea Amburn as a secondary signer, 2nd by Robert McKenzie, Unanimous Approval
Unanimous Approval:
Mario Williams - Yes
Marquis Flemings - Yes
Amy Cox - Not Present
Robert McKenzie - Yes
Scott Sternett - Yes
April Timms - Not Present
 - **School Travel and Meals (Travel Policy)** - Motion by Scott Sternett to adopt the current OOL Travel Policy, 2nd by Marquis Flemings, Unanimous Approval
Unanimous Approval:
Mario Williams - Yes
Marquis Flemings - Yes
Amy Cox - Not Present
Robert McKenzie - Yes
Scott Sternett - Yes
April Timms - Not Present
 - **Credit Card Usage** - Motion by Marquis Flemings to adopt the Charter Institute at Erskine's Credit Card Usage Policy, but to modify it to include the approval of the CEO and COO to purchase gift cards for student and staff incentives, 2nd by Robert McKenzie, Unanimous Approval
Unanimous Approval:
Mario Williams - Yes



Marquis Flemings - Yes

Amy Cox - Not Present

Robert McKenzie - Yes

Scott Sternett - Yes

April Timms - Not Present

Mrs. Owings noted she would like to also increase the per transaction limit to \$2,500 in order to purchase gift cards for staff. Mrs. Sims suggested that the per transaction amount be increased to \$3,000. Motion by Beth Sims to increase the per purchase limit to \$3,000.00 per transaction, 2nd by Scott Sternett, Unanimous Approval

Unanimous Approval:

Mario Williams - Yes

Marquis Flemings - Yes

Amy Cox - Not Present

Robert McKenzie - Yes

Scott Sternett - Yes

April Timms - Not Present

- **Procurement Policy** - Motion by Robert McKenzie to adopt the Procurement Policy provided by Margaret Dullanty, 2nd by Scott Sternett, Unanimous Approval

Unanimous Approval:

Mario Williams - Yes

Marquis Flemings - Yes

Amy Cox - Not Present

Robert McKenzie - Yes

Scott Sternett - Yes

April Timms - Not Present

- **Fixed Assets** - Motion by Scott Sternett to adopt the OOL Fixed Assets Policy that was previously approved, 2nd by Marquis Flemings, Unanimous Approval

Unanimous Approval:

Mario Williams - Yes

Marquis Flemings - Yes

Amy Cox - Not Present

Robert McKenzie - Yes

Scott Sternett - Yes

April Timms - Not Present

- **Conflict of Interest** - Motion by Scott Sternett to adopt the OOL Conflict of Interest Policy that was previously approved, 2nd by Robert McKenzie, Unanimous Approval

Unanimous Approval:

Mario Williams - Yes

Marquis Flemings - Yes

Amy Cox - Not Present

Robert McKenzie - Yes

Scott Sternett - Yes

April Timms - Not Present

- **Fraud Prevention** - Motion by Scott Sternett to adopt the Fraud Policy provided by Margaret Dullanty, 2nd by Robert McKenzie, Unanimous Approval

Unanimous Approval:



Mario Williams - Yes
Marquis Flemings - Yes
Amy Cox - Not Present
Robert McKenzie - Yes
Scott Sternett - Yes
April Timms - Not Present

- **Payroll Time & Effort** - Motion by Scott Sternett to adopt the OOL Payroll Time & Effort Policy that was previously approved, 2nd by Robert McKenzie, Unanimous Approval

Unanimous Approval:

Mario Williams - Yes
Marquis Flemings - Yes
Amy Cox - Not Present
Robert McKenzie - Yes
Scott Sternett - Yes
April Timms - Not Present

- **Adjourn** - Mr. Williams reminded the board that in one month the board will be holding live streamed board meetings. He also thanked Robert McKenzie and Beth Sims for serving our country and wished them a Happy Veteran's Day! Mrs. Owings invited the board to the OOL Holiday Party. The next OOL Board Meeting is December 2, 2025 at 5pm. The meeting adjourned at 5:52pm.