

### Attendance Policy

Students must log in each school day and actively complete assignments in each class to be counted present and to avoid being referred to the Attendance/Tuancy Officer. Once your student accrues 10 consecutive unexcused absences, he/she will be withdrawn from the school. If students are unable to log in each school day, they are required to contact their Teacher.

Failure to log in each school day and actively complete assignments in each class, will result in a documented absence for each day missed. Odyssey Online Learning follows the required attendance policy from the state of South Carolina. If students are unable to sign in every day during the regular school week (Monday through Friday), then Saturdays, Sundays, and holidays may be used as make-up days with prior approval from his or her teacher in writing.

### Live Lesson Attendance Policy

By law, Odyssey Online Learning is required to provide twenty-five percent (25%) of a student's core academic instruction in a method other than an online or computer instruction program (S.C. Code Ann. §59-40-65(C)).

To satisfy this requirement, each student is expected to spend an **average of 6 hours per week in every class** in a real-time interaction with a teacher. This includes speaking with your teacher or School Counselor on the phone, attending live lessons, attending office hours and attending tutoring. Teachers hold office hours daily and will also meet with students individually if more individualized assistance is needed. All requirements for live sessions are listed in each course syllabus.

#### Tier II

- Weekly attendance of three to four days per week
- Current grades less than 70% in two or more classes
- More than 10% behind in two or more classes
- Inconsistently responsive to staff communication
- Requires assistance advocating when help is needed.

#### Tier III

- Weekly attendance of two days or less per week
- Current grades lower than 60% in three or more classes
- More than 20% behind in three or more classes.
- Unresponsive to staff communication
- Requires Student Engagement Specialist to advocate when help is needed.