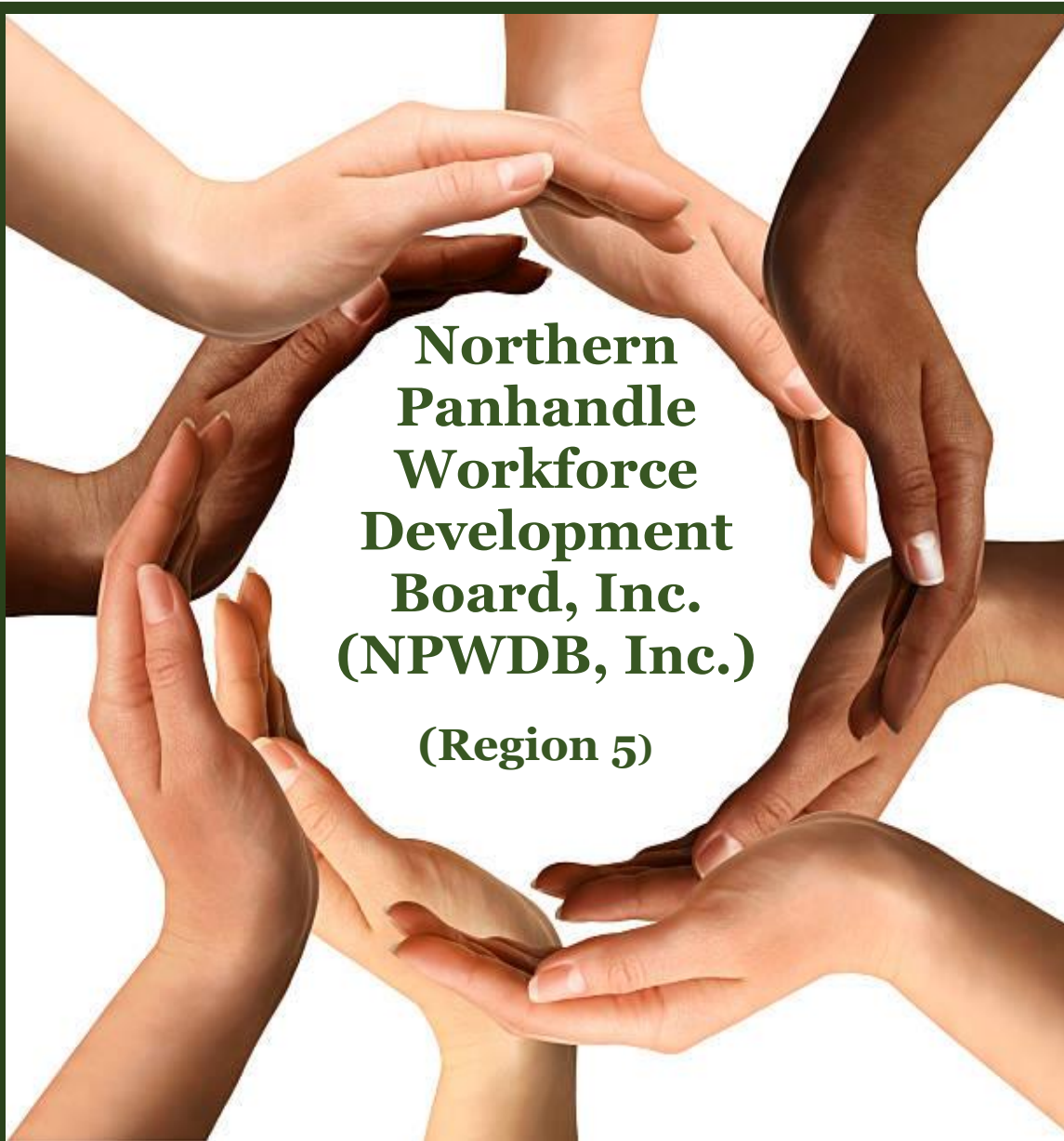


**Program  
Year  
2022-  
2023**

# **Annual Report**

**(Serving Hancock,  
Brooke, Ohio,  
Marshall, Wetzel &  
Tyler Counties)**



**Northern  
Panhandle  
Workforce  
Development  
Board, Inc.  
(NPWDB, Inc.)  
(Region 5)**

**Administrative Office  
1245 Warwood Avenue  
Wheeling, WV 26003  
[www.npworkforcewv.org](http://www.npworkforcewv.org)**

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# *Introduction*



**The NPWDB, Inc. is a private non-profit agency that has been conducting business in the Northern Panhandle region of West Virginia since 1987. The NPWDB, Inc. is the grant recipient of federal Workforce Innovation & Opportunity (WIOA) Act funding. With oversight and guidance from a very dedicated Board of Directors and LEO Consortium, the NPWDB, Inc. and its one stop partners have operated many successful training programs and career services for area adults, dislocated workers, and youth.**

**There are three regional American Job Centers where job seeker and employer customers can go to access these programs/services and seek career planning assistance from a devoted, caring team of one stop and partner staff.**

## *Vision*

**“To create a well-trained, workforce-ready labor force by aligning training with skills and matching employers with qualified workers; and, To make training programs and services readily available in “high demand” occupations and industries that will help prepare adults and youth, including those with barriers to employment, for self-sustaining employment.”**

## *Mission*

**“To develop and maintain a local one stop delivery system that is responsive to changing economic conditions and workers’ and employers’ needs at any given time.”**

## *Goals*

**“To sustain a “seamless” local one stop delivery system.”**

**“To ensure the local one stop delivery system is “customer-driven” and responds quickly to the changing economy.”**

**“To be the “main contact” in the region for employers’ and job seekers’ training and employment needs.”**

**“To increase opportunities for area youth.”**

## **Why NPWDB, Inc. Workforce Services Are So Important To Residents & Employers In The Region**

**With Workforce Innovation and Opportunity Act (WIOA) of 2014 funding, NPWDB, Inc. and one stop staff can sponsor and deliver a wide range of workforce activities to eligible residents (adults, dislocated workers and youth), including those with disabilities. The organization's aim is to increase employment, retention rates and earnings. We also help participating individuals learn new occupational skills, improve current skill levels and create realistic career pathways.**

**WIOA funding allows us to help prepare economically disadvantaged adults, dislocated workers and youth for employment or training. Benefits of WIOA funded training activities include: an increased focus of serving most the vulnerable individuals who have limited skills, lack work experience and face other barriers to economic success; expansion of education and training options that help participating individuals access good jobs and advance their careers; helping individuals through supportive services and effective employment-based activities; and, matching area employers with qualified, skilled workers. WIOA funds are earmarked for area employers to use to help defray the cost of training new hires.**

**WIOA funding better enables us to seed and propel different approaches to tackle unemployment, low literacy, and low educational attainment for disconnected youth and low-skilled, low-income adults that will ultimately result in a strengthened local workforce system.**

# **Board Members & Local Elected Officials Directory**

## **LOCAL ELECTED OFFICIALS (LEOs)**

**Jeff Davis**  
Hancock County  
Commissioner

**Stacey Wise**  
Brooke County  
Commissioner

**Don Nickerson**  
Ohio County  
Commissioner

**John Gruzinskis**  
Marshall County  
Commissioner  
Chief LEO

**Lisa Heasley**  
Wetzel County  
Commissioner

## **LOCAL ELECTED OFFICIALS (LEOs)**

**Lance Hickman**  
Tyler County  
Commissioner

**Harold Miller**  
Mayor of Weirton  
(Tim Connell –  
Representative)

**Glenn Elliott**  
Mayor of Wheeling  
(Chad Thalman –  
Representative)

## **BOARD MEMBERS**

### **Hancock County**

John Sorrenti  
Bill Tice  
Courtney Petrovich

### **City of Weirton**

Jason Kazmirski  
Paul Cowey  
Nick Latousakis

### **Brooke County**

Kim McConnaughy  
Mike Vitello  
Scott Gallagher

### **Ohio County**

Michael Crown  
Kevin Coulter  
Melissa Evick

### **City of Wheeling**

John Looney  
Rodd Haller  
Lisa Werner

## **BOARD MEMBERS**

### **Marshall County**

Gary Martin  
Valerie Piko  
Jill Konkle

### **Wetzel County**

Tina Rush  
Phil Klein  
Eric Vincent

### **Tyler County**

Eric Peters  
Patrick Walsh  
Janelle Hinton

### **Board Officers**

**Paul Cowey**  
*Chairman*

**Pat Walsh**  
*Vice-Chairman*

**John Looney**  
*Secretary*

**Rodd Haller**  
*Treasurer*

# **NPWDB, Inc. Administrative & American Job Center**

## **Staff Directory**

### **ADMINISTRATIVE STAFF**

**Rosemary Guida**  
Executive Director

**Erinn Kittle**  
Assistant Director

**Gena Saffell**  
MACC Coordinator/  
Property Officer

**Christine Smith**  
Administrative Coordinator

**Caren Knoyer**  
Fiscal Officer

**Pam Hedrick**  
Rapid Response Coordinator

**Brianne McCutcheon**  
Employer Services  
Coordinator

**Jodi Fogle**  
SNAP Program Coordinator

### **ONE STOP OPERATOR STAFF**

**Jessica Conn**  
One Stop Operator Manager

**Dena Duley**  
Customer Service Facilitator

**Kathy McFadden**  
Customer Service Representative

**Lynn Walton**  
Bookkeeper

**Rosemary Cornish**  
Receptionist

### **ASSESSMENT/CASE MANAGEMENT STAFF**

**Lake Ferrara**  
Lead Case Manager

**Michelle Howard**  
Case Manager

**Mina Paul**  
Case Manager

**Kari Huffman**  
Case Manager



# *Individual Training Account (ITA) Program*

## *Activity Summary*

NAME OF TRAINING PROVIDER	ADULT FUNDING	DISLOCATED WORKER FUNDING	YOUTH FUNDING	TOTAL FUNDING
160 Driving Academy	\$0	\$9,740.00	\$0	\$9,740.00
All State Career School	\$104,990.00	\$46,500.00	\$0	\$151,490.00
Belmont College	\$1,759.00	\$0	\$0	\$1,759.00
Billy Big Rig	\$271,805.00	\$58,300.00	\$0	\$330,105.00
Eastern Gateway Community College	\$3,061.00	\$0	\$0	\$3,061.00
Fairmont University	\$1,899.00	\$0	\$0	\$1,899.00
HomeSpection	\$0	\$8,615.00	\$0	\$8,615.00
Ironworkers Apprenticeship	\$38,500.00	\$16,500.00	\$0	\$55,000.00
John D. Rockefeller Career Center	\$39,200.00	\$20,150.00	\$0	\$59,350.00
Laborers Apprenticeship	\$33,00.00	\$16,500.00	\$0	\$49,500.00
MedCerts	\$17,238.00	\$19,000.00	\$0	\$36,238.00
Mountain State ESC-EMT Apprenticeship	\$99,000.00	\$0	\$0	\$99,000.00
Ohio Phlebotomy Training Center	\$30,373.00	\$4,600.00	\$0	\$34,973.00



## *Individual Training Account (ITA) Program* *Activity Summary*

NAME OF TRAINING PROVIDER	ADULT FUNDING	DISLOCATED WORKER FUNDING	YOUTH FUNDING	TOTAL FUNDING
Ohio Valley Truck Driving School	\$9,412.00	\$0	\$0	\$9,412.00
Penn Commercial	\$10,250.00	\$0	\$0	\$10,250.00
Pittsburgh Technical Institute	\$0	\$0	\$4,705.00	\$4,705.00
Roofers Apprenticeship	\$19,000.00	\$4,750.00	\$0	\$23,750.00
Sharp as an Errol	\$5,500.00	\$0	\$0	\$5,500.00
Washington County Career Center	5,166.00	\$2,409.00	\$0	\$7,575.00
West Liberty University	\$2,249.00	\$0	\$0	\$2,249.00
West Virginia Carpenters Apprenticeship	\$27,500.00	\$0	\$0	\$27,500.00
West Virginia Junior College	\$11,000.00	\$0	\$0	\$11,000.00
West Virginia Northern Community College	\$73,382.00	\$21,827.00	\$4,417.00	\$99,626.00
West Virginia University	\$6,057.00	\$0	\$0	\$6,057.00

# **On-The-Job Training** **Program Activity** **Summary**

The NPWDB, Inc. administers a comprehensive Employment and Training Program that utilizes various employment and training activities authorized under WIOA to systematically develop the employability of WIOA eligible individuals and to place them into “in-demand” jobs. The On-The-Job Training (OJT) is a “Wage Reimbursement” Program for area Employers. Employers agree to hire, train and maintain the WIOA eligible individual. The basic purpose of the OJT Program is to encourage private for-profit Employers to hire a WIOA eligible individual who would not otherwise qualify for the job and to teach them the skills needed to perform that specific job. While participating in the OJT Program, the Employer is reimbursed a portion of the WIOA eligible individual’s wage rate based on a sliding scale. The amount of reimbursable hours to a participating Employer depends on the total number of existing employees the Employer has currently (i.e. 1-25 Employees – Seventy-Five percent (75%); 26-50 Employees – Sixty percent (60%); and 51 – More Employees – Fifty percent (50%)). Training is limited to a maximum of 1,040 hours or six (6) months per WIOA eligible individual, whichever comes first.

Training takes place at the Employer’s work site utilizing the Employer’s facilities and equipment. Employers can also combine OJT with other Employer incentives such as the Work Opportunity Tax Credit (WOTC).

The OJT Program relates to the following: The Introduction of New Technologies; New Production or New Service Procedures; An Introduction to New Jobs that Require Additional Skills; Workplace Literacy; or, Other Appropriate Purposes Related to the Training Field.

Employer Eligibility Requirements consist of the following: Must be in good standing with the State of WV’s Unemployment Division; In compliance with the State of WV’s Workers Compensation Division, ADA, EEO and other Federal Employment Laws; Ensure that no other current worker(s) will be displaced due to the OJT hire; Ensure that position(s) filled is full-time (at least 35 hours per week); Ensure that initial pay to the WIOA eligible individual is at least \$10.00 per hour; and, Ensure that plans are in place to retain the WIOA eligible individual after the reimbursement period.

The NPWDB, Inc.’s Employer Services Coordinator works with area Employers to secure OJT Contracts and then places WIOA eligible individuals into those jobs.

Please contact the Wheeling American Job Center (AJC) to find out additional information about our OJT Program and how you may be eligible, as a Participant or Employer, by calling 304-232-6280.



# *Youth Programs & Services Activity Summary*

PROVIDER OF YOUTH PROGRAM(S)/ SERVICES	TYPE OF PROGRAM/ SERVICE	PY 2022-2023 BUDGET	Y-T-D EXPENDITURES	NUMBER OF YOUTH TARGETED FOR PROGRAM PARTICIPATION	NUMBER OF YOUTH PARTICIPATING IN PROGRAM
Youth Services System, Inc.	Year-Long	\$500,000	\$500,000	126	127
NPWDB, Inc.	ITA/Apprenticeship Programs	\$70,000	\$4,416.50	12	4

## YEAR LONG YOUTH PROGRAMS/SERVICES

COUNTY	HANCOCK	BROOKE	OHIO	MARSHALL	WETZEL	TYLER
# OF YOUTH SERVED/ENROLLED	0	2	1	0	1	0

## ITA PROGRAM

COUNTY	HANCOCK	BROOKE	OHIO	MARSHALL	WETZEL	TYLER
# OF YOUTH SERVED/ENROLLED	0	2	1	0	1	0

# Youth Programs & Services Activity Summary

## (Program Elements)

\*Dropout Prevention Strategies;

\*Alternative Secondary School Services;

\*Paid and Unpaid Work Experiences That Have a Component of Academic and Occupational Education Cluster;

\*Follow-Up Services for not Less Than Twelve (12) Months After the Completion of Participation to Ensure Continued Success;

\*Financial Literacy Education;

\*Supportive Services;

\*Activities that Help Youth Prepare for a Transition To Postsecondary Education Training;

\*Tutoring and Study Skills Training;

\*Instruction Leading to Completion of High School or a High School Equivalency;

\*Mentoring;

\*Leadership Opportunities and Development;

\*Occupational Skills Training;

\*Employment and Work Experience Through the Works Program;

\*Comprehensive Guidance and Counseling;

\*Entrepreneurial Skills Training; and,

\*Services that Provide Labor Market and Employment Information about In-Demand Industry Sectors or Occupations Available in the Local Area.

### **Job Readiness Skills Training:**

\*Expectations on the Job Site;

\*Employability Skills;

\*Work Ethics;

\*Overall Attitude;

\*Life Skills Training;

\*Money Management;

\*Interviewing Skills; and, Attendance at Work.



# Youth Programs & Services Activity Summary

## (Work Experience Activities)

WORKSITE	COUNTY	NUMBER OF YOUTH PLACED AT WORKSITE	*SUMMER 2022	
			DUTIES/RESPONSIBILITIES OF YOUTH AT WORKSITE	
Hancock County Animal Shelter	Hancock	1	Cleaning, Caring for Animals and Maintenance.	
Brooke County Schools	Brooke	3	Janitorial Services inside and outside of the School and Cleaning School Busses.	
American Job Center – Weirton	Brooke	1	Answer Phones, Assist Customers/Staff, File, Fax, Copy and make Orientation Packets.	
The Soup Kitchen of Greater Wheeling, Inc.	Ohio	3	Dishwashing, Cleaning, Preparing Food, Sorting the Pantry and Serving Food to the Community.	
Catholic Charities	Ohio	2	Stocking the Pantry, Dishwashing, Cleaning and Organizing the Pantry.	
Grow Ohio Valley	Ohio	4	Maintaining Gardens at Various Worksites throughout Wheeling, Harvesting Vegetable and Fruit and Cleaning.	
American Job Center – Wheeling	Ohio	2	Answer Phones, Assist Customers/Staff, File, Fax, Copy and Make Orientation Packets.	
Appalachian Outreach, Inc.	Ohio	2	Unload Trucks of Donated Items, Sort Donated Items, Light Construction Work in Storage Areas and Assist with Pickups and Delivery of Donated Items.	
Youth Services System, Inc. – Maintenance Department	Ohio	1	General Custodial Tasks, Repairs and General Maintenance of all Buildings.	
Youth Services System, Inc. – Prevention Department	Ohio	1	Assist with Clerical Tasks, Coalition Coordination and Attend Community Events with Staff.	
Wetzel County Museum	Wetzel	1	Answering Phone Calls, Light Cleaning, File Transfers and Organizing.	
Tyler Consolidated High School	Tyler	4	Cleaning, Dusting, Washing, Sweeping, Mopping, Vacuuming and Disinfecting.	

# Youth Programs & Services Activity Summary (Work Experience Activities)

WORKSITE	COUNTY	NUMBER OF YOUTH PLACED AT WORKSITE	DUTIES/RESPONSIBILITIES OF YOUTH AT WORKSITE
Brooke County Schools	Brooke	3	Janitorial Services inside and outside of the School and Cleaning School Busses.
American Job Center – Weirton	Brooke	1	Answer Phones, Assist Customers/Staff, File, Fax, Copy and make Orientation Packets.
American Job Center – Wheeling	Ohio	1	Answer Phones, Assist Customers/Staff, File, Fax, Copy and Make Orientation Packets.
Catholic Charities	Ohio	2	Stocking the Pantry, Dishwashing, Cleaning and Organizing the Pantry.
Appalachian Outreach, Inc.	Ohio	3	Unload Trucks of Donated Items, Sort Donated Items, Light Construction Work in Storage Areas and Assist with Pickups and Delivery of Donated Items.
Youth Services System, Inc. – Sophie Moses Free Store	Ohio	1	Inventory of Incoming Donations, Organizing and Cleaning of the Store.
The Soup Kitchen of Greater Wheeling, Inc.	Ohio	2	Dishwashing, Cleaning, Preparing Food, Sorting the Pantry and Serving Food to the Community.
Wetzel County Museum	Wetzel	1	Answering Phone Calls, Light Cleaning, File Transfers and Organizing.
Wetzel County Commission	Wetzel	1	Painting, Weed Eat Parks, General Maintenance, Cleaning and Inside and Outside of the Building.

**\*FALL, 2022**

# Youth Programs & Services Activity Summary

## (Work Experience Activities)

WORKSITE	COUNTY	NUMBER OF YOUTH PLACED AT WORKSITE	DUTIES/RESPONSIBILITIES OF YOUTH AT WORKSITE
Brooke County Schools	Brooke	4	Janitorial Services inside and outside of the School and Cleaning School Busses.
American Job Center – Weirton	Brooke	1	Answer Phones, Assist Customers/Staff, File, Fax, Copy and make Orientation Packets.
The Soup Kitchen of Greater Wheeling, Inc.	Ohio	3	Dishwashing, Cleaning, Preparing Food, Sorting the Pantry and Serving Food to the Community.
Catholic Charities	Ohio	2	Stocking the Pantry, Dishwashing, Cleaning and Organizing the Pantry.
American Job Center – Wheeling	Ohio	1	Answer Phones, Assist Customers/Staff, File, Fax, Copy and Make Orientation Packets.
Appalachian Outreach, Inc.	Ohio	2	Unload Trucks of Donated Items, Sort Donated Items, Light Construction Work in Storage Areas and Assist with Pickups and Delivery of Donated Items.
Youth Services System, Inc. – Sophie Moses Free Store	Ohio	1	Inventory of Incoming Donations, Organizing and Cleaning of the Store.
Youth Services System, Inc. – Maintenance Department	Ohio	3	Assist with Clerical Tasks, Coalition Coordination and Attend Community Events with Staff.
Wetzel County Museum	Wetzel	1	Answering Phone Calls, Light Cleaning, File Transfers and Organizing.
Tyler Consolidated High School	Tyler	4	Painting, Weed Eat Parks, General Maintenance, Cleaning and Inside and Outside of the Building.

**\*WINTER 2023**



# Youth Programs & Services Activity Summary

## (Work Experience Activities)

WORKSITE	COUNTY	NUMBER OF YOUTH PLACED AT WORKSITE	DUTIES/RESPONSIBILITIES OF YOUTH AT WORKSITE
Brooke County Schools	Brooke	4	Janitorial Services inside and outside of the School and Cleaning School Busses.
American Job Center – Weirton	Brooke	1	Answer Phones, Assist Customers/Staff, File, Fax, Copy and make Orientation Packets.
The Soup Kitchen of Greater Wheeling, Inc.	Ohio	3	Dishwashing, Cleaning, Preparing Food, Sorting the Pantry and Serving Food to the Community.
Catholic Charities	Ohio	2	Stocking the Pantry, Dishwashing, Cleaning and Organizing the Pantry.
American Job Center – Wheeling	Ohio	1	Answer Phones, Assist Customers/Staff, File, Fax, Copy and Make Orientation Packets.
Appalachian Outreach, Inc.	Ohio	2	Unload Trucks of Donated Items, Sort Donated Items, Light Construction Work in Storage Areas and Assist with Pickups and Delivery of Donated Items.
Youth Services System, Inc. – Sophie Moses Free Store	Ohio	1	General Custodial Tasks, Repairs and General Maintenance of all Buildings.
Wetzel County Museum	Wetzel	1	Answering Phone Calls, Light Cleaning, File Transfers and Organizing.
Grow Ohio Valley	Ohio	4	Maintaining Gardens at Various Worksites throughout Wheeling, Harvesting Vegetable and Fruit and Cleaning.
Russell Nesbitt	Ohio	1	Answering Phones, Filing, Scanning, Making Copies, Email and Light Cleaning.
Tyler Consolidated High School	Tyler	4	Painting, Weed Eat Parks, General Maintenance, Cleaning and Inside and Outside of the Building.

**\*SPRING 2023**

# *Youth Programs & Services Activity Summary*

The NPWDB, Inc sponsored the 2023 WIOA Youth “Registered Apprenticeship Programs” Expo for our older youth participants , ages 18-24. This Expo was held on Tuesday June 6<sup>th</sup> and 7<sup>th</sup> at the Wheeling American Job Center.

The purpose of the Expo was to introduce and familiarize youth participants with training and educational opportunities that are available in non-traditional areas of study.

Youth Service Systems, Inc. (YSS, Inc.), the region’s Youth Provider, was responsible for recruiting no less than 25 youth from their year-long youth program “Youth Opportunities Unlimited” to attend and participate in the Expo.

Participating youth agreed to attend both days of the Expo and to successfully complete program objectives in order to obtain a Certificate of Completion to add to their portfolios. The following criteria was required of all participating youth: An increase of work readiness skill level by no less than 10%; the creation of a resume; participation in mock interviews; and, review options available in the Individual Training Account

(ITA) program in correlation with the most current labor market information.

Both days of the Expo started at 8:30 A.M. and ended at 2:30 P.M. On day 1 of the Expo, participants listened to presentations from the following guest speakers: Wheeling Fire Department; International Union of Painters and Allied Trades (IUPAT); Mountain State Educational Services Cooperative; International Brotherhood of Electrical Workers (IBEW); Ironworkers Local 549; and Bricklayers & Allied Craftworkers District Council of WV.

On day 2 of the Expo, there was a presentation from WV Division of Rehabilitation Services staff. Additionally, participants developed resumes; participated in mock interviews; completed a work readiness survey; discussed labor market information; were introduced to the ITA Program; and, finished the day by taking a “road trip” to the Ironworkers Local 549 location in Wheeling so they could participate in an interactive tour.

We would like to thank the following organizations for participating in our Expo and making this such an enjoyable and interactive opportunity for our youth:

Wheeling Fire Department – Captain Toby Bachman; IUPAT – Governmental Affairs Director, David Bland and Hiring Manager, Brandon Bauer; Mountain State Educational Services Cooperative – Adult Education Instructor, Cindy West; IBEW Local 141- Organizer/President, Kelly Dierkis; Bricklayers & Allied Craftworkers District Council of West Virginia- Field Representative, Sierra Kriston; and, West Virginia Division of Rehabilitation Services- Transitional Counselor - Julie Young; Transitional Counselor - Janet Judy.







# **Rapid Response Program**

## **Activity Summary**

Rapid Response is a process that provides information and services to area employees experiencing job loss. When a layoff is announced, Rapid Response links community services to employees in an effort to assist them in securing new jobs.

Involuntary job loss can be one of the most stressful events in a person's life. This support increases the chances of employees to successfully adjust to the situation and secure new employment.

Rapid Response services were created to coordinate transition assistance to impacted employees.

### **RAPID RESPONSE SERVICES**

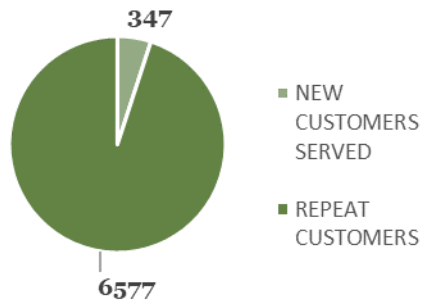
- Information about WIOA funded programs and services;
- Information about unemployment benefits;
- Information on and connections to local resources, incentives and supportive services;
- Information about TAA and/or NAFTA application;
- Access to the "Shared Work Program" which allows employers to reduce the hours an employee works and allows them to collect partial unemployment;
- Guidance, options, and solutions before layoffs occur;
- Information about reemployment and career options;

- Assistance with job searching, job placement and resume development;
- Access to current labor market information;
- Interview preparation;
- Information about regional job fairs; and,
- Information about apprenticeship opportunities.

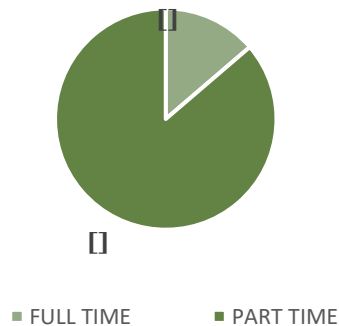
Number of Employers & Employees Impacted	Type of Rapid Response Services Provided	WARN Notices Received
651	Informational Services	2

# American Job Centers Customer Tracking Report

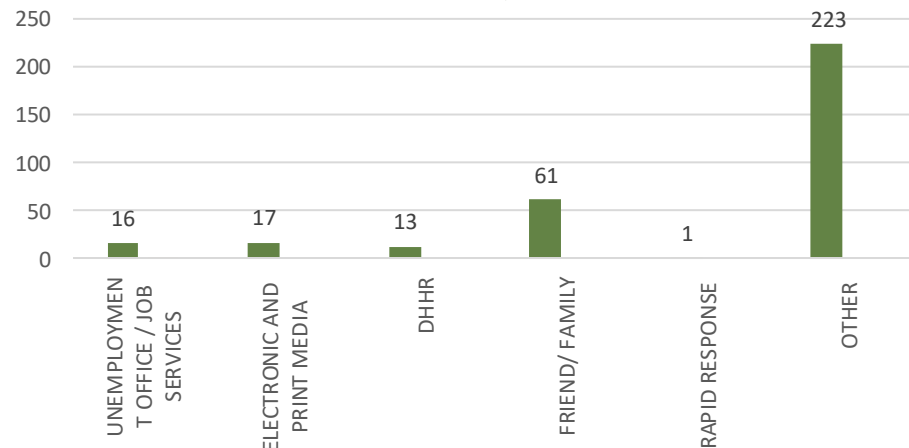
**Clients Accessing Services at the Career Centers PY 22-23**



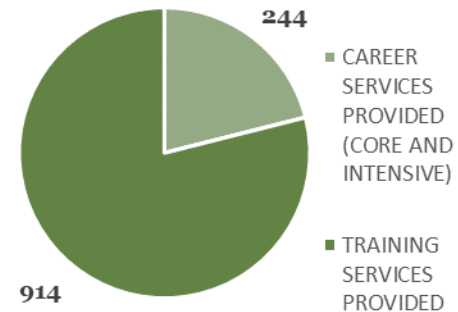
**Total Job Placement for PY 22/23**



**Recruitment of Customers into American Job Centers**



**Services Provided PY 22/23**



## Overall Customer Satisfaction Rating

**Job Seeker = 4.9 out of a possible 5**

**Employer = 10 out of a possible 10**



## **Year-End Program Performance Summary**

The NPWDB, Inc. met and/or exceeded all determined performance measures for Program Year 2022-2023.

There are six (6) primary indicators of performance, however we were only measured on two (2) for the Program Years 2021 and 2022 due to the Pandemic. The two (2) indicators are as follows: (1) Employment Rate – 2<sup>nd</sup> Quarter After Exit: The percentage of participants who are in unsubsidized employment during the second quarter after exit from the program (for Title I Youth, the indicator is the percentage of program participants who are in education or training activities, or in unsubsidized employment, during the second quarter after exit from the program); and, (2) Median Earnings – 2<sup>nd</sup> Quarter After Exit: The median earnings of program participants who are in unsubsidized employment during the second quarter after exit from the program. It has been explained to us that as long as the State of West Virginia as a whole met at least 50% of the Negotiated Level for the Program Years 2021 and 2022, there would not be any sanctions. Again, this is due to the COVID-19 Pandemic. The State of West Virginia did meet at least 50% in both Program Years.

The NPWDB, Inc. continues to credit our good performance over the past 35 years to NPWDB, Inc. staff, subcontractors and one stop partners who are responsible for providing extensive follow-up services to program participants. Thank You!

<b>Performance Measures for Program Year 2022- 2023</b>		
<b>Adult Measures:</b>	<b>Negotiated Levels</b>	<b>Levels</b>
<b>Entered Unsubsidized Employment 2<sup>nd</sup> Quarter</b>	<b>72%</b>	<b>71.4%</b>
<b>Earnings Gain</b>	<b>+\$734.00</b>	
<b>Dislocated Worker Measures:</b>	<b>Negotiated Levels</b>	<b>Actual Levels</b>
<b>Entered Unsubsidized Employment 2<sup>nd</sup> Quarter</b>	<b>77%</b>	<b>81.5%</b>
<b>Earnings Gain</b>	<b>+\$475.00</b>	
<b>Youth Measures:</b>	<b>Negotiated Levels</b>	<b>Actual Levels</b>
<b>Entered Unsubsidized Employment 2<sup>nd</sup> Quarter</b>	<b>63%</b>	<b>65.3%</b>
<b>Earnings Gain</b>	<b>+\$1159.00</b>	
<b>Employer Satisfaction</b>		<b>100%</b>
<b>Job Seeker Satisfaction</b>		<b>98%</b>



**WIOA Budgets &  
Expenditures  
PY 2022 -2023**

SOURCE	BUDGET	EXPENDITURES
Administration	\$231,817	\$90,827
Adult	\$811,624	\$680,153
Dislocated Worker	\$737,283	\$62,129
Youth	\$769,261	\$527,223
Totals	\$2,549,985	\$1,360,332

**Individual Training  
Account Budgets &  
Expenditures  
PY 2022-2023**

FUNDING STREAM	BUDGET	EXPENDITURES
Adult	\$691,404	\$691,404
Dislocated Worker	\$530,000	\$209,640
Youth	\$70,000	\$4,417
Totals	\$1,291,404	\$905,461

# *Year-End Independent Fiscal Review Report*

	TOTAL	One Stop Center Costs	WIOA Adult Program	WIOA Youth Program	State Set Aside	National Emergency Grant	WIOA Dislocated Workers	USDA- SNAP Grant	General and Miscellaneous
Total Funding	\$3,119,612	\$395,320	\$948,983	\$652,457	\$0	\$688,096	\$385,119	\$49,599	\$38
Payments to Service Providers/ ITA's	\$1,216,088	\$0	\$670,197	\$400,004	\$0	\$0	\$145,887	\$0	\$0
Salaries	\$1,166,681	\$238,084	\$121,244	\$96,359	\$0	\$604,377	\$109,674	\$3,057	\$0
Payroll Taxes	\$91,603	\$16,834	\$10,727	\$8,517	\$0	\$46,287	\$9,628	\$390	\$0
Fringe Benefits	\$79,856	\$9,946	\$24,896	\$19,636	\$0	\$4,134	\$21,228	\$10	\$0
Rent	\$147,142	\$87,124	\$12,579	\$9,921	\$0	\$16,944	\$10,725	\$9,849	\$0
Equipment and Maintenance	\$4,652	\$4,652	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Communties and Utilities	\$37,103	\$18,767	\$6,940	\$5,474	\$0	\$0	\$5,918	\$4	\$0
Professional Fees	\$48,799	\$10,000	\$12,806	\$10,100	\$0	\$4,450	\$10,919	\$524	\$0
Insurance	\$9,620	\$2,432	\$2,721	\$2,146	\$0	\$0	\$2,319	\$2	\$0
Computer & MACC Utilization	\$41,546	\$0	\$15,725	\$12,403	\$0	\$0	\$13,408	\$10	\$0
Office Expenses	\$75,730	\$7,281	\$9,771	\$7,706	\$0	\$0	\$8,331	\$42,641	\$0
Supplies	\$20,427	\$11,634	\$2,542	\$2,005	\$0	\$2,076	\$2,168	\$2	\$0
Travel	\$18,570	\$4,209	\$1,912	\$884	\$0	\$9,828	\$1,736	\$1	\$0
Freight & Postage	\$1,837	\$323	\$573	\$452	\$0	\$0	\$488	\$1	\$0
Assessment, Case Man. & One Stop	\$197,090	\$0	\$64,376	\$83,181	\$0	\$0	\$49,533	\$0	\$0
Advertisements, Dues & Subscriptions	\$1,295	\$333	\$364	\$287	\$0	\$0	\$311	\$0	\$0
Meetings	\$977	\$0	\$370	\$291	\$0	\$0	\$316	\$0	\$0
	\$3,159,016	\$411,619	\$957,743	\$659,366	\$0	\$688,096	\$392,589	\$49,597	\$0

# *Thank You To All Of Our Core/Required & Non-Required Partners*

~ West Virginia Division of Rehabilitation Services (WVDRS)

~Mountain State Educational Services Cooperative

~Lee Day Report Center

~Youth Services System, Inc. (YSS, Inc.)

~National Council on Aging (NCOA)

~Supplemental Nutrition Assistance Program (SNAP)  
(West Virginia Division of Health & Human Resources (WVDHHR))

~Council of Three Rivers American Indian Center, Inc.

~ WorkForce WV

~West Virginia Division of Health& Human Resources (WVDHHR)

~West Virginia Northern Community College (WVNCC)

~John D. Rockefeller Center

~All-State Career Truck Driving School

~Billy Big Rig Truck Driving School

~Hancock, Brooke, Ohio, Marshall, Wetzel, and Tyler County Schools

# *American Job Center Locations*



## **Weirton American Job Center**

### **State Office Building**

100 Municipal Plaza  
Suite 350  
Weirton, WV 26062  
Phone: (304) 723-5337

### **Hours of Operation:**

Monday - Friday  
8:30 AM – 5:00 PM



## **Wheeling American Job Center**

### **Warwood Shopping Plaza**

1275 Warwood Avenue  
Wheeling, WV 26003  
Phone: (304) 232-6280

### **Hours of Operation:**

Monday - Friday  
8:30 AM – 5:00 PM



## **WVNCC New Martinsville Campus**

### **WVNCC**

141 Main Street  
1<sup>st</sup> Floor Room 108  
New Martinsville, WV 26155  
Phone (304) 455-6184

### **Hours of Operation:**

Monday – Friday  
8:30 AM – 5:00 PM  
*\*By Appointment Only*

## *Participant Success Stories*



Carissa was enrolled with Youth Services Systems, Inc. (YSS, Inc.) in June, 2018. As a participant in the “Summer Works” Program, she was placed at the American Job Center (AJC) in Wheeling for her first Youth Opportunities Unlimited (Y.O.U.) work assignment. Carissa was placed in a few other work

assignments over the years but ultimately returned to the Wheeling AJC in September, 2022 as a participant in the “Fall Works” Program. She excelled in her position as a Receptionist and Program Assistant at the Wheeling AJC. In August, 2023, a permanent Career Planner position became available at the Wheeling AJC. Carissa applied for the position and was hired. AJC staff was thrilled to have her on the team as a full-time, permanent employee because they knew she would excel. Carissa has been in her new position for approximately 90 days now. She is a quick learner and doing her job very well. Carissa is so thankful for the opportunity and enjoys her new position.



Courtney completed an orientation at the Weirton AJC on March 28, 2023. Courtney is a single mother of one young son. She had been working a seasonal job as a flagger since 2018, but needed full time work to give herself and her son the life they wanted. Courtney was interested in getting a Class B commercial driver’s license (CDL) so that she could work as a school bus driver. She was approved for Workforce Innovation Opportunity Act (WIOA) funding on April 13, 2023. Unfortunately, Courtney struggled with the classes. However, she persevered and successfully completed her training on August 31, 2023. She was offered a school bus driver position with the Hancock County School system. Her new hourly wage is \$24.00 per hour. Courtney is incredibly grateful for the opportunity WIOA funding gave her. She is excited about her new position and is looking forward to being able to support her family the way she wants.



## *Looking To The Future*

This Annual Report reflects some of the highlights we took away from Program Year 2022-2023. This was the first full year after the COVID-19 epidemic, that we were able to return to in-person customer meetings & training events. We were also able to restart our outreach efforts among local communities. It was a breath of fresh air, so to speak, that we were able to return to our normal ways of conducting business for the most part. However, it appeared that residents who were able to access, and would qualify for, some of our many training programs & services were not quite ready to do so. While grocery, gas and general living expenses continued to increase, why did we struggle to fill open job positions in the region? Looking back at the pre-pandemic job market in the region, it was for the most part, stable. We cannot say that now. When COVID-19 was rampant in 2020 and 2021, thousands of people lost their jobs, becoming unemployed. The local labor force participation rate plummeted. During mid-2022, area employers were pretty much back to pre-pandemic operations, or were hoping to be (mask requirements were lifted for everyone – Yeah!). But, employers' inability to fill open job positions and/or retain employees was felt among all industry sectors – hospitals, restaurants, manufacturers, etc. and unfortunately, continue to be. Employers expected employees/new hires to resume normal, pre-pandemic work schedules. However, job seekers were of a different mindset – they wanted more flexibility with

setting their own work schedules, a blend of in-office and remote work schedules. They were experiencing different views of work-life balances.

NPWDB, Inc. staff and one stop partners will make specialized training programs & services available that are relevant and needed by job seekers and employers in response to the ever-changing economy. We will work with other area organizations to determine what, if anything, can be done to increase access to public transportation, or other modes of transportation, for job seekers so they can get to/from work or training without worry. Job matching and mobility support can significantly promote area labor market activity. We will ensure a good match between jobs available and the skills and competencies of job seekers through learning which is essential; Making education and training programs more responsive to the needs of the labor market is imperative. NPWDB, Inc. staff and one stop partners will work to ensure stability of decent and good jobs and, also help disadvantaged people trapped in low quality jobs to get better ones. We are proud of the progress we have made so far and we will work diligently to move forward with flexibility and resolve when determining what types of training services are needed by job seekers and employers at any given time. The NPWDB, Inc. Board of Directors, Local Elected Officials, staff, one stop partners are looking ahead to a prosperous post-pandemic future for employers and residents in the region.

# **NPWDB, Inc.**

**1245 Warwood Avenue**

**Wheeling, WV 26003**

**Phone: 304-231-1170**

**Fax: 304-231-1172**

**Email: [npwibinc@gmail.com](mailto:npwibinc@gmail.com)**

**[www.npworkforcewv.org](http://www.npworkforcewv.org)**

**NPWDB, Inc./WIOA funded programs are equal opportunity employer programs.**

**Auxiliary aids and services are available upon request to individuals with disabilities.**

**TTY/TDD 304-233-8091 Program costs are 100% covered with Federal WIOA Title I Funding provided by the USDOL under a cooperative agreement. This material does not necessarily reflect the views or policies of the USDOL, nor does mention of trade names, commercial products or organizations imply endorsement of the US Government.**