

**NPWDB, INC. BOARD MEETING
THURSDAY, FEBRUARY 19, 2026**

12:00 NOON

BOARD MEMBERS PARTICIPATING

Paul Cowey, Chairman
Pat Walsh, Vice-Chairman
Rodd Haller, Treasurer
Kim McConnaughy
Tina Rush
Valerie Piko
Jason Kazmirski
RJ Konkoleski
Michael Haney
Cathy Monteroso
Jason Suter
Kevin Coulter
Mike Vitello
Ashley Blake
Courtney Petrovich
Mike McCoy
Jill Konkle
David McDonald
Lisa Werner
Michelle Craig
Rico Brown

LOCAL ELECTED OFFICIALS PARTICIPATING

John Gruzinskas, Chief LEO
Lance Hickman
Tommy Ogden

LOCAL ELECTED OFFICIALS NOT PARTICIPATING

Tim Connell (for Mayor Harris)
Stacey Wise
Tony Assaro (for Mayor Magruder)
Don Nickerson
Lisa Heasley

OTHERS PARTICIPATING

Erinn Kittle
Caren Knoyer
Gena Saffell
Lake Ferrara
Pam Hedrick
Jodi Fogel
Vickie Mazeska
Roger Kent, CPA

BOARD MEMBERS NOT PARTICIPATING

Eric Peters, Secretary
Nick Latousakis
Bill Tice

CHAIRMAN'S REPORT

Mr. Cowey, Chairman, noted a quorum of members was participating, so the meeting was formally called to order at approximately 12:12 pm.

Mr. Cowey asked for a motion to approve the November 20, 2025, Full Board and Executive Committee Meeting minutes. Ms. Petrovich moved. Motion seconded by Mr. Coulter. Minutes were unanimously approved as submitted.

Mr. Cowey announced upcoming conferences.

Mr. Cowey updated the Board on the October, November and December 2025 monthly expenditures that were approved by the Executive Committee. Monthly expenditures appear to be in order.

Mr. Cowey stated the Executive Committee recommended moving the board meetings back to Wednesday as this seemed less conflicting than Thursdays. Mr. Cowey asked for a motion to move future board meeting to Wednesdays. Mr. Haller moved. Motion seconded by Ms. Craig. Motion carried unanimously.

Mr. Cowey said Erinn Kittle, Executive Director, will update the Board on other matters discussed and/or approved at today's Executive Committee meeting.

Mr. Cowey asked Gena Saffell, MACC Coordinator, to detail/explain the most recent Performance Report for Region 5. Ms. Saffell said the Region 5 WDB is meeting or exceeding all performance measures. Mr. Cowey requested a motion to approve the performance report. Mr. Haller moved. Motion seconded by Ms. Craig. Motion carried unanimously.

FINANCIAL REPORT

Roger Kent, CPA, reviewed the NPWDB, Inc.'s financial statements for the period ending September 30, 2025. Mr. Cowey requested a motion the December 2025 financial statements be approved. Mr. Coulter moved. Motion seconded by Mr. Brown. Motion carried unanimously.

YOUTH ACTIVITY REPORT

Lake Ferrara, Program Director/EO Officer presented the Youth Activity Report. Ms. Ferrara updated the Board on the following: 1) Year-To-Date Subcontractor Activity; 2) Older Youth ITA Program; and 3) Work Experience Programs for area Youth.

Mr. Cowey requested a motion that the Youth Activity Report be approved as presented. Mr. Vitello moved. Motion seconded by Ms. Piko. Motion carried unanimously.

ONE STOP CENTER REPORT/ COMMUNITY OUTREACH REPORT

Ms. Mazeska, One Stop Operator Manager, presented the One Stop Operator Report. Ms. Mazeska discussed year-to-date customer figures at regional American Job Centers. Ms. Mazeska also presented the Community Outreach Report. She detailed the marketing and outreach strategies for Program Year 2025-2026, including marketing via social media, billboards, television, and radio. Mr. Cowey requested a motion the One Stop Operator Report be approved as presented. Ms. Piko moved. Motion seconded by Mr. Vitello. Motion carried unanimously.

DIRECTOR'S REPORT

Ms. Kittle presented the Director's Report. Ms. Kittle discussed: 1) YTD OJT Report; 2) YTD Rapid Response Report; 3) YTD ITA and Apprenticeship Report; 4) YTD SNAP Report; 5) revisions to New Board Member Orientation Manual and Board Member Policies; 6) updates on WV legislation; 7) completion of Conflict of Interest policy forms.

Mr. Cowey requested a motion that the Director's Report be approved as presented. Mr. Coulter moved. Motion seconded by Ms. Petrovich. Motion carried unanimously.

PUBLIC COMMENTS

Mr. Cowey asked if there were any public comments, there were none.

There being no further business, the meeting was adjourned at approximately 12:42 pm with no objections.


Paul Cowey, Chairman