

Specht's Texas Catering Contract & Policies

Booking & Deposits

- A **non-refundable deposit of \$500** is required to secure the event date.
- Alcohol payment and additional items are due on the **day of** the event.
- Events must be booked at least **10 days in advance** to ensure proper preparation.

Guest Count, Minimums & Rental Fees

- A **final guest count** must be provided **7 days prior** to the event.
- Specht's Texas employs dynamic pricing for event bookings. The required **Food & Beverage (F&B) minimum** varies based on demand, with higher minimums on peak days. Suppose the client is unable to meet the required F&B minimum; a **room rental fee** will be assessed to make up the difference. The final F&B minimum will be communicated at the time of booking.
- If the actual guest count falls below the confirmed number, the client will still be charged for the guaranteed number.

Menu Selection & Changes

- Menu selections must be finalized at least **10 days prior** to the event.
- Last-minute changes may be accommodated but are subject to additional charges and availability.

Cancellation Policy

- Cancellations made **30 days or more** before the event will receive a refund of any payments made, minus the non-refundable deposit.
- Cancellations made **less than 30 days** before the event will forfeit the deposit and be responsible for 25% of the estimated total.
- Cancellations made **less than 7 days** before the event will be responsible for the full contracted amount.

Service & Fees

- Any leftover food remains the property of Specht's Texas and will not be packaged for guests to take home.
- A **service charge of 23%** will be applied to all catering packages.
- **State Tax of 8.25%** will be applied to all catering events.
- If an event requires additional staff, such as bartenders or station attendants, additional labor fees will apply.

Alcohol Service

- Alcohol service must comply with **Texas Alcoholic Beverage Commission (TABC) regulations.**
- Clients may choose from a **consumption bar, ticketed service, or open bar**, or cash bar packages.
- Guests consuming alcohol must be **21 years or older** with valid identification.
- Specht's reserves the right to refuse alcohol service to any guest at our discretion.

Event Timing & Set-Up

- Buffet service is limited to **2 hours.**
- The contracted time includes **set-up and breakdown.**
- Any additional time required will incur an additional charge.
- Clients are responsible for decorations and must ensure they do not cause damage to the venue.

Liability & Damage

- Specht's is not responsible for **lost or damaged personal property.**
- Any damage caused by the client or guests to the venue, equipment, or catering items will be the client's responsibility.

Weather Policy & Force Majeure

- Outdoor events are subject to weather conditions. Alternative arrangements should be discussed in advance.
- In the case of extreme weather, natural disasters, or unforeseen circumstances beyond either party's control, the event may be rescheduled without penalty.

Additional Amenities & Customization

Specht's Texas offers a variety of optional amenities to enhance your event. Pricing varies based on selection and availability.

- **Floral Arrangements** – Custom centerpieces and venue décor
- **Linen Rentals** – Tablecloths, napkins, and custom setups
- **Live Entertainment & Bands** – Assistance with booking live music
- **Audio/Visual Services** – Microphones, projectors, speakers, and lighting
- **Photography & Videography** – Professional event documentation
- **Custom Glassware & Koozies** – Personalized keepsakes for guests
- **Merchandise & Souvenirs** – Custom event branding options
- **Ice Sculptures** – Unique decorative centerpieces
- **Event Décor** – Themed decorations to match your vision
- **Magicians & Specialty Performers** – Interactive entertainment options

Agreement & Signature

By signing below, the client agrees to the terms outlined in this catering contract:

Client Name: _____

Event Date: _____

Guest Count: _____

Signature: _____ **Date:** _____

Specht's Representative: _____ **Date:** _____