

Request for Proposals 2026-RFQ-AE

Architecture & Engineering

ADDENDUM No. 4

IMPORTANT NOTICE REGARDING 2026-RFQ-AE

- Proposal evaluations will not place any point value on pricing. Evaluation of Proposals will only be on the criteria listed below.
- The new evaluation factors and points values are:

Evaluation Criteria	Factor Type	Max Point Value
Firm's Qualifications	Subjective (Technical)	35
Capacity and Capability to Perform the Work Described in the SOW including Schedule	Subjective (Technical)	20
Demonstrated Experience and Successful Past Performance	Subjective (Technical)	35
Proposed Pricing		0
Overall Proposal Presentation and Completeness	Subjective	10
MAXIMUM TOTAL POINTS		100

PLEASE DO NOT SEND PRICING IN YOUR BID PROPOSAL!!

ATTACHMENTS

Please sign all attachments in BLUE ink.

ATTACHMENT	DESCRIPTION	SIGN & RETURN WITH PROPOSAL
A	Proposal Certification	Yes
B	Exceptions & Assumptions	Yes
C	Cost Proposal (add detailed breakdown)	Yes -NO
D	Contractor References	Yes
E	Identification of Subcontractors	Yes
F	Sample Contract (Ref. Sec 4.25)	Yes

- This section is no longer applicable.

~~SECTION 4. COST PROPOSAL~~

- A. ~~Cost Proposal~~. Cost for services must be submitted with the Proposal. Proposer's total cost for the entire project term must be represented as identified in the Solicitation. **Proposals must include an itemized list of all direct and indirect costs associated with the performance of the Contract**, including but not limited to, various hourly rates, direct expenses, payroll, supplies, overhead assigned to each person working on the project, percentage of each person's time developed to the project, and profit. The successful Proposer must hold the accepted prices and costs for the entire Contract period. No price change shall be effective without prior written consent of Housing Kitsap. Housing Kitsap will not be responsible for any costs Proposer does not identify in its Proposal.

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RECEIPT OF ADDENDUM: _____
Date

SIGNATURE: _____
Name & Title