

**KITSAP COUNTY CONSOLIDATED HOUSING AUTHORITY,
dba HOUSING KITSAP**

RESOLUTION 2026-25

RESOLUTION APPROVING THE ATTACHED WRITE OFF AS OF JUNE 30, 2026

WHEREAS, Housing Kitsap considers it good business to periodically write off debts that are likely uncollectable; and

WHEREAS, Housing Kitsap suffered a delay in processing write-offs over the past few years and now seeks to bring the process back up to date; and

WHEREAS, the staff of Housing Kitsap (HK) has reviewed and analyzed a portion of the tenant related accounts receivable for tenants who no longer reside in HK owned properties, and has deemed that these tenant balances as of June 30, 2026, are not likely to be collected by HK Staff; and

WHEREAS, the HK Staff recommends that the balances be deemed bad debt and the applicable balances be written off from the tenant receivable subsidiary ledger and general ledger tenant balances as of July 31, 2026, and that appropriate balances be forwarded to the HK contracted collection agency for potential recovery; and

WHEREAS, the Housing Kitsap Board of Commissioners have had an opportunity to review the list;

NOW, AND THEREFORE, BE IT RESOLVED that the Housing Kitsap Board of Commissioners hereby approves the bad debt write-offs presented.

ADOPTED by the Housing Kitsap Board of Commissioners at an open public meeting this 28th day of July, 2026.

HOUSING KITSAP BOARD OF COMMISSIONERS

By: Clarence Moriwaki
Clarence Moriwaki, Chair

ATTEST: Heather Blough
Heather Blough, Executive Director