

2027 Happy Valley Farmers Market

Winter Market

Vendor Application and Agreement



Mailing address: 12042 SE Sunnyside Road #384, Clackamas OR 97015

Name _____

Business Name _____

Returning Vendor: YES _____ NO _____ (if no, please include the app fee \$45.50)

Phone (H) _____ (Cell) _____

Vehicle License Plate # _____

Mailing address: _____

Email: _____

Website: _____

Please list all products you intend to sell at your booth. **Any products added after approval must be approved by**

HVFM _____

2027 Winter Market Dates & Booth Selection

The Winter Market operates **twice per month from January through March**, rain or shine.

Market Hours: 10:00 AM–2:00 PM

Vendor Setup Begins: 8:30 AM

Booth Sizes & Fees

- **Indoor Booth:** Approximately 8' × 5' — \$45 per market date
- **Outdoor Booth:** 10' × 10' — \$45 per market date
- **Food Trucks/Trailers:** \$60 per market date

Booth Type Requested

Indoor:

Single _____ Double _____ Triple _____

Outdoor:

Single _____ Double _____ Triple _____ Food Truck/Trailer _____

Please Check the Dates You Are Applying For

Month	Market Date	Attend
January	January 9, 2027	_____
	January 23, 2027	_____
February	February 6, 2027	_____
	February 20, 2027	_____
March	March 6, 2027	_____
	March 20, 2027	_____

By selecting dates and receiving approval, you are committing to those dates and reserving booth space specifically for your business. A minimum of 3 days is required, all new Vendors must pay their first Three weeks upfront.

2027 Winter Market Agreement

Thank you for your interest in participating in the **Happy Valley Farmers Market (HVFM) 2027 Winter Market**. Please review the following information carefully before submitting your application.

Market Schedule

- **Season:** January–March 2027
- **Market Hours:** 10:00 AM–2:00 PM
- **Vendor Setup:** Begins at 8:30 AM
- **Frequency:** Twice per month, rain or shine
- Approved vendors are responsible for attending and paying for the dates they select.

Fees & Payment Policies

- **Standard Stall Fee:** \$45 per market date
- **Food Truck/Trailer Fee:** \$60 per market date
- **New Vendor Application Fee:** \$45.50, non-refundable
- Please **do not submit payment until you have received official acceptance from HVFM**.

New Vendors

Upon approval, new vendors are required to pay:

- The **\$45.50 application fee**, and
- Stall fees for their **first three scheduled market dates**

Beginning with the fourth scheduled market date, vendors must remain **at least one market date ahead in payment**.

For example, payment for your fourth market date is due on your third scheduled market day.

Returning Vendors

- Returning Winter Market vendors are **not required to pay the application fee**.
- Payment for your first scheduled market date is due upon acceptance.
- After that, you must remain **at least one market date ahead in payment** to maintain your reserved space.

Payment deadlines are based on the **HVFM market schedule**, not the calendar week.

Attendance, Cancellations & Reserved Dates

Consistency and dependable attendance are important to the success of the Market.

By submitting your requested dates and receiving approval, you are reserving booth space and accepting responsibility for the stall fees associated with those dates.

- If you need to request a date change or reschedule, HVFM must be notified **at least one week in advance**.
 - Missed or unused market dates are **non-refundable and non-transferable**.
 - Payments cannot be credited toward future market dates unless otherwise approved by the Market Manager.
 - Vendors who pay for the full Winter Market season in advance understand that withdrawing or missing scheduled dates does **not** qualify them for a refund, credit, or transfer.
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Full-Season Payment

Vendors may choose to pay for the entire six-date Winter Market season in advance.

By selecting this option, you acknowledge that all six dates are being reserved specifically for your business.

Full-season payments are non-refundable and non-transferable. If you later withdraw or miss one or more scheduled market dates, no refund or credit will be issued for unused dates.

SNAP/EBT Program

HVFM is an approved **SNAP/EBT Market**.

Program requirements, eligible purchases, token procedures, reimbursement information, and vendor responsibilities are outlined in the **HVFM Vendor Rules & Regulations**.

Vendors participating in SNAP/EBT are responsible for understanding and following all program requirements.

Outstanding Balances

Vendors with an outstanding balance will not be permitted to enter the Market or begin setup until payment has been received.

Maintaining payments according to the Market payment schedule is required in order to retain your approved booth space.

Rules & Regulations

All vendors are responsible for reviewing the complete **HVFM Vendor Rules & Regulations** before applying.

The Rules & Regulations are available on the HVFM website by selecting the “**Rules and Regulations**” button in the left-hand menu.

By signing this application, you acknowledge that you:

- Have reviewed the HVFM Vendor Rules & Regulations
 - Understand the policies and requirements of participation
 - Agree to follow all Market rules, policies, procedures, and directions from Market Management
 - Understand that approval is at the discretion of HVFM Management
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Booth Approval

Submitting an application **does not guarantee acceptance or booth placement.**

Booth spaces are not considered confirmed until:

1. Your application has been reviewed and approved by HVFM Management, and
2. All required fees and payments have been received.

Booth placement and location are determined by Market Management based on availability, product category, Market needs, and overall vendor layout.

Vendor Agreement

By signing below, I certify that the information provided in this application is accurate. I understand and agree to comply with the policies contained in this application and the complete HVFM Vendor Rules & Regulations.

I understand that the dates approved for my business are reserved specifically for me and that missed or unused dates may not be refunded, transferred, or credited.

Vendor Signature: _____

Printed Name: _____

Business Name: _____

Date: _____

Return Your Application

Please fill out this application entirely, email back to us at sunnysidefarmersmarket@gmail.com

OR

Please print and mail the completed application to:

Happy Valley Farmers Market
12042 SE Sunnyside Road #384
Clackamas, OR 97015

Questions?

Contact HVFM at 503-504-8615

Email HVFM at sunnysidefarmersmarket@gmail.com