



UMATILLA COUNTY FAIR BOARD OF DIRECTORS

DRAFT Meeting Minutes

6:15 PM, Wed., November 19, 2025 @ City of Athena Community Room
302 E Currant Street, Athena, OR 97813

1. **Call to Order & Introductions:** Chairman Steve Wallace, Directors Kelly Burke, Robbie Curry, Micheal Hampton, Doug Bennett, Board-Elect Karra Van Fossen and Fair Coordinator (FC), Beth Wheeler, in attendance. Vice Chair (VC) John Eckhardt, Director Jose Garcia, and Board-Elect, Milo Weaver present via phone.
Absent – Commissioner Liaison, Dan Dorrان & Board Secretary, Jennifer Sceva
The meeting was called to order by Chairman Wallace at 6:15pm.
2. **Approval of Financials: (Action)** Board-Elect Weaver reviewed October's financial summaries. Overall, for the current fiscal year we are at a \$60,000 loss however we have two large deposits to still receive from the state. With the majority of the fiscal year still left, numbers are guaranteed to change. Weaver is going to work with FC Wheeler and Jennifer Sceva to correct some line items and will report an update at the board workshop next month. **M/S by Director Hampton & Bennett to approve August, September, & October's financials. Motion carried unanimously by VC Eckhardt, Directors Burke, Curry, Hampton, Bennett, and Garcia.**
3. **Public input:** None
4. **Commissioner Liaison Update:** Commissioner Dan Dorrان absent. No report.
5. **Fair Coordinator Report:** FC Wheeler reported the following:
 - a. **Recruitment**
 - **Fair Board; 1st review December 1:** There has been eight applicants and HR is going to shut off the link.
 - **Fair Court; Interviews November 21st; 3 candidates**
 - **Fair Court Chaperone; Closing Date November 24th:** There is currently no applicants for this position. Since the deadline is next Monday, she suggested the board either extend the deadline, and/or open it to applicants outside of the county or assign a director to the position. **M/S by Directors Burke & Hampton to extend the deadline to Dec. 12th and allow applicants from neighboring counties. Motion carried unanimously by VC Eckhardt, Directors Burke, Curry, Hampton, Bennett, and Garcia.**
 - b. **Appreciation Dinner**
 - **January 24, 2026**
 - **Vendors & Pricing in progress:** FC Wheeler is hoping to have those next week.
 - c. **ShoWorks**
 - **Attended last week**
 - **Sponsorship Opportunities:** for each division. This could be a great opportunity for county businesses to be in front of residents.
 - d. **Vendors: (Action)**
 - **Open registration; if not all, current 2025 vendors: M/S by Directors Burke & Hampton to open vendor applications Dec. 1st. Motion carried unanimously by VC Eckhardt, Directors Burke, Curry, Hampton, Bennett, and Garcia.**
6. **Old Business:**
 - a. **RV Camping:** Chairman Wallace, VC Eckhardt, FC Wheeler, & City Manager, Byron met this morning 11/19/25. The new RV park is currently out to bid and is unknown if it will be completed before 2026 UCF. It was also discussed the continue to let the Fair Board and few others continue to camp in current location. This would be okay but they would have to dry camp unless a permanent water source is installed. The new RV park will have enough room to double up trailers in each space, however they are still working on providing enough power for both trailers. Current plans are for 92 spaces for UCF, allowing for 182 trailers.
 - b. **Davis Carnival Contract: (Action)** The contract was previously tabled until the board was able to find out more information on camping. Davis will be able to camp in same location as they have been. **M/S by Director Curry & Bennett to approve the Davis Carnival Contract for 2026-2028. Motion carried unanimously by VC**

Eckhardt, Directors Burke, Curry, Hampton, Bennett, and Garcia.

c. Public Law

- FC Wheeler reminded board that members that are renewing their terms need to have this training completed before they can renew. Directors still needing to complete training are Directors Curry, Burke, & Garcia.

- d. Workshop Saturday, December 13th: (Action)** Chairman Wallace is unable to attend the Workshop scheduled for December 13th. **M/S by Director Curry & VC Eckhardt to move the workshop to Saturday, December 6th from 9am-3pm, followed by a short board meeting. Motion carried unanimously by VC Eckhardt, Directors Burke, Curry, Hampton, Bennett, and Garcia.**

7. New Business:

- a. Lighted Parades:** Board consensus to participate in both parades
- **Hermiston; Thursday, December 4th, starts @ 5:45pm**
 - **Stanfield; Friday, December 5th, starts @ 5:30pm**

- 8. Adjournment:** Chairman Wallace adjourned the meeting at 7:20pm.