National Traffic Incident Management Responder Training

To complete the Traffic Incident Management course online, please go visit https://www.nhi.fhwa.dot.gov/course-search?tab=0&course_no=133126A&sf=1.

- 1. Click Login at the top of the page
- 2. Create your account under New User.
 - a. Enter email

b. Choose No on ***Are you an FHWA employee?** • Yes • No

- 3. Agree to the Rules of Behavior and Submit.
- 4. Complete the Personal and Employment information the Submit.
- 5. Note your **NHI User ID**.
- 6. Click the Blue box labeled Find Our Traffic Incident Management Training.
- 7. Click Add To Cart.
- 8. Click Checkout at the top of the page.
- 9. Click Continue.
- 10. Click Submit.
- 11. Click Confirm.
- 12. Click My Training at the top of the page.
- 13. Click *Launch* from the course bar.
- 14. Complete the course.
- 15. Once the course is completed, click My Training at the top of the page.
- 16. In the course bar, click *Evaluation*. This is a survey which must be taken in order to get your Completion Certificate.
- 17. Once the evaluation has been completed, return to the course bar and click *Download Certificate*.
- 18. Save a copy of the certificate for your records and upload a copy through the appropriate Pearson MyLab assignment.