

Ken-B Done Mfg. Co. Inc.

405 School Rd. Door #34 Denver, Pa. 17517

Tele # 717-413-3779

Terms & Conditions

*Hourly Rates will be \$90.00 per hour, between hours 7:00am to 5pm Monday - Friday. If a job goes over 8 hours in one day overtime rates may be applied.

*Over-time hourly rates will be \$135.00 per hour between hours 5pm to 7am Monday - Friday.

*Emergency Calls are \$135.00 per hour Monday - Friday. We have a schedule and when you need service that can't wait, then emergency call is needed and the emergency rate will be applied.

*Hourly rate start when I leave my shop and until I return to my shop.

*Fuel charge/vehicle charge is 80 cents per mile

*Regular traveling and long distance traveling will include, lodging, tolls and associated costs.

*Sales tax exempt forms to be filled out if customer wants that. Tax exempt must be filled out entirely and must include sales tax exemption number or EIN number.

-All CNC machines, Programable Drives and Circuit Board work , Labor rate is \$110,.00 regular hourly rate.

Payment Policy

*New customers will pay parts either prior to and or at time of service, depends on amount. Will require payment of invoice at completion of service and or at least most of bill, depends on cost availability of parts installed.

*Existing Customers that have credit approval with be billed net 30 days, unless parts exceed \$500.00, then they will need to be paid in full.

*We accept business check payment, Credit card payments with 4% fee, Cash payments with 6% discount.

-Additional Terms

*Payment terms are net 30 days from the date of completion of job. A late fee will be made of \$40.00 per month and or 2% fee, which ever is greater, if over 30 days. If an invoice remains past due more than 90 days of due date, past due invoices will be sent to collection agency. Where customer will pay for all costs associated with collection process, including reasonable attorneys fee incurred by Ken B Done Mfg. Co. Inc. in the collection of past due invoices. By signing this form you are guaranteeing us as Ken-B-Done Mfg. Co. Inc. that you will personally pay all the service and installation invoices that you asked us to do for you.

*Applicant acknowledges that he or she has read the "Term and Conditions" set forth above, is familiar with the contents of such provisions, and agrees to the said terms and the application of such provisions. Must be signed by the owner , corporation officer, or agent having authority to bind the application.

Company Name _____

Print Name _____ Date _____

Sign Name _____ Date _____