

**Not Available on Saturday****Minimum of 35 persons****APPETIZER BUFFET**

Philly Cheese Steak Spring Rolls • Chicken Cordon Bleu Bites
Hot Dog Puff Pastry • Cheese Pizza • Mac and Cheese Bites
Your Cake with Complimentary Cake Cutting and Serving

Includes 2 pitchers of soda per table

Post dinner water station

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THE PARTY BUFFET

Chicken, Broccoli and Penne Pasta • Chicken Tenders
Italian Meatballs • Macaroni and Cheese
Cheeseburger Sliders • French Fries
Tossed Salad

Your Cake with Complimentary Cake Cutting and Serving

Includes 2 pitchers of soda per table

Post dinner water station

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FAMILY & FRIENDS BUFFET

Bourbon Sirloin Tips • Country Fried Boneless Breast of Chicken
Baked Honey Ham • Rice Pilaf • Corn
Tossed Garden Salad
Assorted Rolls

Your Cake with Complimentary Cake Cutting and Serving

* Includes 2 pitchers of soda per table*

*Post dinner water station

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*Before placing your order, please inform us if a member of your party has a food allergy.

ALL PRICES SUBJECT TO 20% ADMINISTRATION FEE AND 7% MASSACHUSETTS & LOCAL SALES TAX. PRICES SUBJECT TO CHANGE

TERMS AND CONDITIONS

Room Time: 6:30pm — 10:30pm

DEPOSITS

Deposits are required for all function rooms and are NON-REFUNDABLE and NON-TRANSFERABLE. There is no charge for the rental of the room, the deposit is deducted from the final bill. Weddings are required to provide an additional deposit equal in amount to the original deposit six months before the reception date. The client is responsible to place this second deposit within the requested time frame.

PAYMENT

Final payment must be made in the form of cash, bank check, or credit card. Payment of the remaining balance is due the day of the function. All functions are responsible for payment of the guaranteed number of guests and for any extra guests in attendance. Century House is NOT responsible for guests not in attendance or guests that arrive after the scheduled serving time.

It is your responsibility to meet the minimum number of guests required for the contracted function room. Room minimums are based on adult count.

ALL PRICES SUBJECT TO 20% ADMINISTRATION FEE AND 7% MASSACHUSETTS & LOCAL SALES TAX. PRICES SUBJECT TO CHANGE. The signed contract does not guarantee pricing for your event.

CANCELLATIONS

In the event that you cancel your function and Century House is unable to re-book your contracted room you will be responsible to pay a cancellation fee of equal value to your first deposit.

ARRANGEMENTS

Final arrangements should be made no later than two weeks prior to your function. Final menu selections and guaranteed number of guests attending should be given one week prior to the function. All vendors must be included in the final count if you're having them dine at your event. No cancellations of the guaranteed count will be accepted the day of the function.

All items pertinent to your function such as seating plan, cake knife, toast glasses, etc., should be brought in at least two days before your function.

Century House standard room setup includes: our table and chair setup in accordance to your function, white linen tablecloths, choice of our colored napkins, all pertinent tableware, centerpiece (fresh flower vase for daytime functions, hurricane globe with candle for evening functions), skirting (i.e. Head table, buffet table etc.) and bar service.

Century House and its employees are not responsible for additional room setup (i.e. room decorations, cake setup, table decorating and assembly of centerpieces).

Century House shall not assume the responsibility for the damage or loss of any merchandise or articles brought onto the premise (both inside and outside).

Any items left after the event at Century House will be deemed unwanted. Client is solely responsible for removing all items at the end of the event.

No Outside Food/Beverages (except cake/cupcakes) are allowed to be brought on premise.

No Food/Beverages are allowed on the dance floor to ensure the safety of all guests.

Children must always be supervised by an adult and may not be left unattended at any time (i.e. common area).

DECORATIONS

Please be advised that taping, tacking, nailing, and any other adherence to the walls, ceiling, or paint is prohibited. No smoke machines, confetti, glitter nor balloons containing confetti, paper, sprinkles, or glitter is allowed. Helium tanks cannot be left on premise. No Open flames. All decorations must be approved by Century House management prior to the event.

It is the client's responsibility to clean up and remove all decorations at the end of the event.

Please be advised that decorations, backdrops, photobooth, etc. take up guest space and therefore the room may not be able to accommodate it's maximum capacity.

Candy and cupcake tables must be monitored so that no additional cleanup is required by Century House.

In the event, that the room requires excessive cleanup beyond our standard procedures, the customer will be assessed a cleanup fee.

TERMS AND CONDITIONS

Room Time: 6:30pm — 10:30pm

ADULT SUPERVISION

Adult supervision is required at all times and is the responsibility of the person who contracted and booked the function. Minors will not be allowed to enter and exit the premise throughout the evening. Backpacks are prohibited. No excessive horseplay that can potentially cause damage to the room/chandeliers.

VENDORS

All outside vendors including but not limited to: DJ, Band, Photobooth, Up Lighting, Florist, Bakery/Cake, Linen must provide a certificate of liability insurance. For deliveries and setup, vendors are allowed into the venue no earlier than 1 1/2 hours prior to the evening functions and 1 hour prior to daytime functions. Delivery, setup and removal of rental items is at the discretion of Century House and must be approved in advance. Vendors have 30 minutes after the event end to remove all of their belongings.

Century House is not responsible to communicate setup, delivery, and pickup of outside vendor's property. Please be advised that it is your responsibility to communicate Century House's policy with your outside vendors.

FOOD

Due to Food Safety recommendations of the FDA issued food code and board of health guidelines NO BULK FOOD is allowed to leave the premise by patrons. We do not pack, hold, or release leftover food to customers.

Century House is not responsible to provide food to late arriving guests.

Please notify Century House of any food allergies in advance.

LIQUOR

Century House holds a license granted by the state of Massachusetts and is held responsible for complying with its regulations. No alcoholic beverages are permitted to be brought onto or removed from the premise for distribution (example: liquor favors) in compliance with MASSACHUSETTS STATE LIQUOR LAW. Guests are not permitted to remove any alcoholic beverages from the venue. Patrons under the age of 21 will not be allowed the service of alcoholic beverages and we also reserve the right to stop serving alcoholic beverages to anyone at any time.

SMOKING POLICY

Century House is a Non Smoking Facility. No smoking or other use of tobacco products including, but not limited to, cigarettes or e-cigarettes (vaping) is not permitted in any part of the building.



CENTURY HOUSE

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