

# Woodland School

7224 Supply Road, Traverse City, MI 49696 Tel: 231-947-7474

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## Board of Directors Meeting

### Minutes

Wednesday, March 11th, 2026

6pm

Preamble: This meeting is a meeting of the Board of Directors in public for the purpose of conducting the academy's business and is not to be considered a public committee meeting. There is a time for public participation during the meeting as indicated in the agenda items VII and XIII.

- I. Call To Order – Jame Shank called the meeting to order at 6:05 pm.
- II. Roll Call – Present was Jane Shank, Grant Woods, Bethany Peek, Dana Matson, Julie Nesky, and Mary Wodzien. Also present was Woodland School Director Richard Watson, John Folson from SVSU, and via Zoom Mast Financial representative Adam Holcomb. There were no Board members absent.
- III. Approval of Agenda – A motion to add Item XII G. Board Member Resignation and approve the modified agenda was made by Dana Matson, seconded by Bethany Peek, and passed unanimously.
- IV. Approval of minutes: Regular Board Meeting Minutes from February 11th, 2026, were reviewed. A motion to approve as presented was made by Grant Woods, seconded by Julie Nesky, and passed unanimously.
- V. Financial Report
  - A. Action: Approval of the Monthly Financial Report (Expenditures, Revenue & Expense, Cash Forecast Statement) – The February financials were reviewed and discussed. After discussion a motion to approve was made by Mary Wodzien, seconded by Julie Nesky, and passed unanimously.
  - B. State Aid Update – State Aid was reviewed and discussed.
- VI. Board of Directors Applicant Introductions – Three candidates were present in person and two had letters of introduction read by Board members. The candidates that presented an in-person introduction were Jane Shank, Jon Brodsky, and Austin Waite. Written correspondence from Norika Kida-Betti and Yarrow Brown was shared.
- VII. Public Comment – Jessie Milne shared with the Board a short review of the upcoming 30-year school anniversary, some early Woodland farm animal history, and theater productions presented in the current library space.
- VIII. Custodial Board Report – Whitney Wheeler – Whitney shared the notes from the most recent Custodial Board meeting including how fun February was, March theme is 'Patience', canned food drive was a huge success, the back-to school picnic for next year was discussed, the 30<sup>th</sup> year anniversary planning moving forward, Touch-a-Truck is planned for May, the production 'Matilda', band and choir concerts are next week, and more required testing coming.
- IX. Correspondence -
  - A. The Board president received communication from a parent, and the concern is being addressed.
- X. Items from Administration
  - A. Director's Report- the Director's report included recent open houses that were well attended, Literacy Night attendance/review, Pre-Labor Day waiver hearing, Read-and Feed can-good drive wrap up, etc.
- XI. Old Business
  - A. Board policy Criminal background and Unprofessional conduct check – After discussion the Board moved to table this item until next month when the specific policies to be adapted can be clearly defined. The motion was made by Mary Wodzien, seconded by Grant Woods, and passed unanimously.

XII. New Business

- A. Board Application Process Updates- this item was discussed in conjunction with Item VI.
- B. Staff Stipends- The Finance Committee recommends to the Board that the 27L funds be pro-rated to all staff based on staff FTE status. The motion was made by Bethany Peek, seconded by Grant Woods, and passed unanimously.
- C. Board Evaluation- Evaluation tools were discussed. A motion to use the same evaluation tool as last year, Main Street Board Self-Assessment Tool, was made by Dana Matson, seconded by Grant Woods, and passed unanimously.
- D. Committee Updates
- Mission & Vision Committee reported that they will move forward next month with assembling the committee and beginning training so that this committee is ready to attend the Board Strategic Planning retreat in June.
  - Director Evaluation Committee will hold training for the full Board and Director next Monday. Implementation can then move forward.
  - Board Recruitment Committee will continue to work with the Board selecting candidates for this round of openings and return to creating the official guidelines for future years' use.
  - Finance Committee met and provided recommendations to the Board previously this evening.
  - Parent Survey Committee read a statement as to their position on Board involvement in the process of creating and implementing the survey. Any confusion was cleared up.
  - Governance Committee will touch base with the Director and the Custodial Board to make sure the guidelines are working well.
  - Board Evaluation Committee reported above in Item XII C.
- E. Presidents report – The Board president reviewed attendance opportunities for Board members throughout the school, including Family Council, choir, band, and theater productions, the monthly Custodial Board meeting.
- F. Northwest Ed Strategic Planning update – conducted by Cathy Meyer via phone conference call. A review of the next steps, what kind of data points the Board wants to include, and what we want to come away with i.e. 6 to 8 goals with timelines. The retreat will include Board members and others the Board wants to invite, up to 20 persons.
- G. Board Member Resignation – Julie Nesky has submitted her resignation effective at the end of this school year. Her service is greatly appreciated. A motion to accept her resignation was made by Mary Wodzien, seconded by Grant Woods, and accepted unanimously.

XIII. Public Comment – None presented.

XIV. Adjournment – The meeting was adjourned at 8:14 pm with a motion from Dana Matson, seconded by Grant Woods, and passed unanimously.

  
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Mary Wodzien, secretary

April 8, 2006  
Date