

Woodland School

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Board of Directors Meeting Minutes

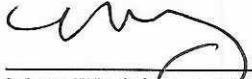
Wednesday, May 13th, 2026 6 pm

Preamble: This meeting is a meeting of the Board of Directors in public for the purpose of conducting the academy's business and is not to be considered a public committee meeting. There is a time for public participation during the meeting as indicated in the agenda items VI and XII.

- I. Call To Order – Jane Shank called the meeting to order at 6:01 pm
- II. Roll Call – Present was Jane Shank, Grant Woods, Bethany Peek, Dana Matson, and Mary Wodzien. Also present was Woodland School Director Richard Watson, Mast Financial representative Adam Holcomb, and SVSU field representative John Folsom. Absent was Julie Nesky.
- III. Approval of Agenda – A motion to add XIV Director Evaluation Review and Approval to the agenda, move Item XII Public Comment to directly following the Presidents Report, and change Item XI Closed Session to be labeled as Item XIII. Motion to approve the amended agenda was made by Dana Matson, seconded by Bethany Peek, and passed unanimously.
- IV. Approval of minutes: Regular Board Meeting minutes on April 8th, 2026 were presented and approved as written. A motion was made by Grant Woods, seconded by Dana Matson, and passed unanimously.
- V. Financial Report
 - A. Action: Approval of the Monthly Financial Report (Expenditures, Revenue & Expense, Cash Forecast Statement) – The April financial reports were reviewed and discussed with Adam Holcomb from Mast Financial. After discussion a motion to approve was made by Dana Matson, seconded by Mary Wodzien, and passed unanimously.
 - B. State Aid Update – State Aid was reviewed and discussed.
 - C. 26-27 Proposed Budget- The Board moved to table this item until next month based on conversation with Adam Holcomb from Mast Financial. The motion was made by Mary Wodzien, seconded by Dana Matson, and passed unanimously.
- VI. Public Comment – None presented.
- VII. Custodial Board Report – Leslie Goodrick – Leslie reviewed current and future school events such as the upcoming 30-year anniversary celebration and all the planning that has gone into it, the many end-of-school-year activities planned including 8th grade graduation, Cross Country coaches selected for next year, math teacher staff opening interviews coming up, Professional Development for next year being planned, and what took place during the National Charter School Week.
- VIII. Correspondence
 - SVSU sent the annual expulsion update and there was a separate FIOA request that has been provided.
- IX. Items from Administration
 - A. Director's Report-The Directors report included an update of the spring sports that are underway, the many upcoming field trips, the spring testing taking place, the May 16th 30-year Woodland School celebration, the recent teacher appreciation week, the SEL Student of the Month highlights, among other items.

- X. Old Business
- A. Fall Board policies – The Board reviewed the policy options recommended by our legal counsel and a motion to approve those recommendations, except for Policy Number 1619-03 which was tabled until next month to gain further legal clarification, was made by Grant Woods, seconded by Dana Matson, and passed unanimously.
 - B. Board of Director access on the website was discussed and the elements for that website access tab were defined. Besides the Board members contact information and meeting schedule the tab will also house the Governance doc as well as the Board Policy's link.
- XI. New Business
- A. Board Evaluation – The committee has been gathering the evaluation responses and will have a review sent to Board members prior to next month's meeting in anticipation that the board will review and approve at the June meeting. Then the committee will work to establish the board goals going forward.
 - B. SVSU Schedule 1 Amendment PSA Contract Update – This update was reviewed by the Board. A motion to approve was made by Bethany Peek, seconded by Dana Matson, and approved unanimously.
 - C. Parent 25-26 Survey – The staff created survey was reviewed by the Board. With a couple suggestions made a motion to approve was made by Grant Woods, seconded by Mary Wodzien, and passed unanimously.
 - D. Committee Updates –
 - Governance Committee – Axios HR verified that all staff have received the Governance document.
 - Mission & Vision – The Board reviewed the parents that were interested in serving on this committee and two were selected. The committee will now work to establish a day/time(s) that the full newly formed Woodland Mission & Vision Committee can begin with their training so that they are ready for the Strategic Planning retreat.
 - Board Recruitment Committee – The binders for incoming Board members are in and ready for new member orientation prior to next month's Board meeting.
 - Finance Committee - Will be meeting shortly to bring recommendations to next month's Board meeting to discuss potential staff raises.
 - E. Presidents report – The Board president shared her feelings towards our wonderful staff that had just celebrated Teacher Appreciation Week. Also addressed was the SVSU conference for staff.
 - Board members to attend upcoming school events:
 - Coffee and Doughnuts, May 15th – Grant Woods
 - 30-year Anniversary Celebration, May 16th – all will attend
 - Custodial Board Meeting, June 2nd – Dana Matson and Jane Shank
 - Family Council, June 8th – Mary Wodzien
- XII. Public Comment – Krista shared her recent training on the potential misuse of AI by children and the need for specific staff training. She also shared local agencies that offer this training.
- XIII. Closed session for Director Evaluation
- Board President stated "I would entertain a motion to enter into a closed session to discuss the Director Evaluation Report".
 - The chair received a motion to enter closed session by Bethany Peek.
 - The stated motion was: "I move that the Board meet in closed session under section 8(e) of the Open Meetings Act, to review the Director Evaluation Report".
 - The motion was seconded by Jane Shank.
 - Those in favor – all Board members [5]. The motion carries [5]-[0].
 - Jane Shank, Board president then stated: "We will enter closed session. Staff and guests are excused".
 - The Board President, declared the Board back in Open Session at 8:28 pm.

- XIV. Director Evaluation Review – Having met in closed session the Board had a motion to approve the Director Evaluation submitted by the committee by Bethany Peek, seconded by Dana Matson, and was approved unanimously.
- XV. Adjournment – The meeting was adjourned at 8:30 pm with a motion from Grant Woods, seconded by Dana Matson, and passed unanimously.



Mary Wodzian, secretary

June 16, 2026
Date