Woodland School

7224 Supply Road, Traverse City, MI 49696 Tel: 231-947-7474

Board of Directors Meeting Minutes

Wednesday, June 10th, 2026

6 p.m.

Preamble: This meeting is a meeting of the Board of Directors in public for the purpose of conducting the academy's business and is not to be considered a public committee meeting. There is a time for public participation during the meeting as indicated in the agenda items IX and XV.

I. Call To Order – Jane Shank called the meeting to order at 6:01 pm

II. Roll Call – Present was Jane Shank, Grant Woods, Bethany Peek, Dana Matson, and Mary Wodzien. Those also present were Woodland School Director Richard Watson and representative Candice Casey from SVSU. Present via Zoom was Board member Julie Nesky and Mast Financial representative Adam Holcomb.

III. Approval of Agenda- A motion to approve the agenda as presented was made by Mary Wodzien, seconded by Grant Woods, and passed unanimously.

IV. Approval of minutes: Regular Board Meeting minutes on May 13th, 2026 – Regular Board Meeting minutes were presented and approved as written. The motion was made by Grant Woods, seconded by Dana Matson, and passed unanimously.

V. Approval of minutes: Budget Hearing Meeting minutes on May 13th, 2026 – With the correction of one word in the document title, 'Agenda' to 'Minutes', the motion to approve as corrected was made by Grant Woods, seconded by Bethany Peek, and passed unanimously.

VI. Approval of minutes: Closed Session Meeting minutes on May 13th, 2026 – The confidential Closed Session Minutes were reviewed by the Board. A motion to approve as presented was made by Bethany Peeks, seconded by Grant Woods, and passed unanimously. All documents but the one to remain secured in the office were collected to be destroyed.

VII. Financial Report

A. Action: Approval of Monthly Financial Report for May (Expenditures, Revenue & Expense, Cash Forecast Statement) – The May financial reports were reviewed and discussed with Adam Holcomb from Mast Financial. After discussion a motion to approve was made by Mary Wodzien, seconded by Grant Woods, and passed unanimously.

B. State Aid Update – Review of the State Aid update was postponed until the State issues their report.

C. Approval of Final Amended 25-26 School Budget – The Final Amended 25-26 Budget was reviewed and discussed. A motion to approve as presented was made by Mary Wodzien, seconded by Grant Woods, and passed unanimously.

D. Approval of 26-27 School Budget – A motion to table this item until the Board can convene a separate special board meeting was made by Jane Shank. Discussion secured June 22nd at 6 pm at Woodland School for this meeting. A second to the motion was made by Grant Woods and passed unanimously.

VIII. Presentation: Candice Casey, SVSU Representative – Ms. Casey reviewed her recent meeting with the Woodland staff. Concerns had been raised that were recorded. The initial feedback noted the need to develop stronger ties between the Board, Administration, and staff to strengthen Woodland School as a whole. SVSU is here to help facilitate this outcome. A report will be provided with further comments and direction for moving forward.

IX. Public Comment – Staff member Stephanie Rancour thanked Candice from SVSU for coming and listening to the staffs' concerns.

X. Custodial Board Report – With the monthly Custodia Board meeting to be held later in the week no full report was available. Kristine Giem briefly updated the Board on this year's summer tutoring program.

XI. Correspondence – The Board President received a very complimentary letter from an experienced performing arts educator expressing their opinion as to the excellent quality of the recent student concerts and the skill level that they presented. Compliments to the teaching staff that brought out this level of accomplishment were also expressed.

XII. Items from Administration

A. Director's Report – The Directors report including the end of year activities and trips, spring concerts, staffing updates, the results of the recent Parent Survey, and upcoming interviews with possible new staff.

XIII. Old Business -

A. Board Self-Evaluation – This evaluation is ongoing. Staff feedback surveys regarding the Board have been received. The committee will provide a full report with actionable recommendations at next month's Board meeting.

B. Board Fall Policy – A motion to table this item until the June 22nd Special Board Meeting was made by Mary Wodzien, seconded by Jane Shank, and passed unanimously.

C. Strategic Planning Update – Rich meet with Dr. Cathy Meyer-Looze from Northwest Ed Services, our strategic planning facilitator, to update us on the planning progress and next steps prior to the August 12th retreat. This meeting will take place from noon to 5 pm.

XIV. New Business -

A. 186 Internet – Discussion regarding contracting with 186 Internet for tech/internet services was shared by Rich Watson. A motion to engage them was made by Mary Wodzien, seconded by Dana Matson, and passed unanimously.

B. Heartwood Update – A brief review and supporting documents was shared with Board members with the intent to bring this item forward at the next monthly Board of Directors meeting.

C. Director Contract Approval – The Board president shared that more information is needed from our HR company, Axios, as well as our financial advisor, Mast Financial, prior to signatures and submission. This item will remain as pending until further discussion and resolution takes place.

D. Staff Raises - The Finance Committee, because of their recent meeting, recommends a 3% across the board raise to all staff. After discussion a motion to table until the June 22nd Special Board meeting was made by Grant Woods, seconded by Dana Matson, and passed unanimously.

E. Spring Board Policy Updates – The updates were reviewed and discussed. A motion to approve as presented was made by Mary Wodzien, seconded by Grant Woods and passed unanimously.

F. Committee Updates:

- Governance – The Committee will review success of implementation of document with a staff survey before winter and possibly recommend changes.
- Mission & Vision – Reports that the new Mission & Vision group will be invited to a training meeting prior to the planned Strategic Planning Retreat.
- Board Recruitment – The new members will be invited to a special meet and greet dinner with a couple existing board members as an ice breaker. Also invites to attend the upcoming Special Board meeting and the Strategic Planning Retreat will be made.
- Other Board Committees reported previously within items listed above.

G. Board President's Report – The Board president expressed a sincere thank you for the time and contributions of Julie to the board during her term. Other notes and mentions included having a notary at next month's meeting when new members are sworn in, the Director evaluation wrapping up, and the school defining any action items for the recent Parent Survey.

XV. Public Comment

- Kathy Kreykes addressed the discussion on the Heartwood Foundation. She felt that the Foundation lacked clear direction from the school and suggested that the Foundation offer more grants that helped staff, also the need to formalize the Foundations purpose (new).

- Stephanie Rancour thanked the Board of Directors for their service to the school.

XVI. Adjournment – The meeting was adjourned at 7:37 pm with a motion from Dana Matson, seconded by Grant Woods, and passed unanimously.

BH Peek

~~Mary Wodzien,~~ secretary Bethany Peek

7/8/26

Date