Woodland School

(7224 Supply Road, Traverse City, MI 49696 Tel: 231-947-7474)

Board of Directors Meeting Minutes

Wednesday, August 12th, 2026 6 pm

I. **Call To Order**//The meeting was called to order at 6:05 pm.

II. **Roll Call**//Present were board members Dana Matson, Grant Woods, Jane Shank, Mary Wodzien, Bethany Peek, Norika Kida Betti. Also present was Adam Holcomb from Mast Financial via conference call. Absent was board member Austin Waite and Woodland Director, Rich Watson.

III. **Approval of Agenda**//The agenda was discussed and reviewed by the board. A motion to approve the agenda as presented was made by Grant Woods and seconded by Norika Kida Betti and the motion passed unanimously.

IV. **Approval of minutes: Regular Board Meeting and organizational meeting minutes on July 8th, 2026**//The minutes were discussed and reviewed by the board. A motion to approve the minutes as presented was made by Mary Wodzien, seconded by Grant Woods, and passed unanimously.

V. **Financial Report**

a) **Action: Approval Monthly Financial Report June**//The June financials were reviewed and discussed with Mast representative Adam Holcomb. A motion to approve the June Financial Report was made by Dana Matson and seconded by Grant Woods. The motion passed unanimously.

b) **Action: Approval Monthly Financial Report July**//The July financials were reviewed and discussed with Mast representative Adam Holcomb. A motion to approve the June Financial Report was made by Mary Wodzien and seconded by Norika Kida Betti. The motion passed unanimously.

c) **State Aid Update**//The state aid update was provided by Mast representative Adam Holcomb and was reviewed and discussed.

VI. **Public Comment**//None presented.

VII. **Custodial Board Report**//No report as Custodial Board did not meet in August.

VIII. **Correspondence**//

a) External audit company, Gabrige and company, for purposes of audit, requested completion of fraud risk questionnaire for some board members, to be completed by Aug. 17.

b) Saginaw Valley State University requested specific members to fill out a conflict of interest form and return by Sept. 1.

IX. **Items from Administration:**

a) **Director's report**//Director provided updates via email regarding new hires, building cleaning, floor waxing, garden sprinklers installed via grant, update regarding interview at Buckley schools and fall sports partnership with MHSAA. The board would like to welcome Jordanae Kimball, Ashley Cassell and Mckenna Hamann to Woodland School.

X. **Old Business**

b) **Policy 1439**//The board reviewed and discussed the policy as well as next steps. A motion to table policy until further conversation and clarification can be had was made by Dana Matson and seconded by Mary Wodzien. The motion passed unanimously.

c) **Board eval review**//the board reviewed and discussed the results of the evaluation. Results will be presented to Custodial Board at next meeting. A motion was made to accept the board self evaluation by Mary Wodzien, seconded by Grant Woods and passed unanimously.

d) **Appoint legal counsel**//the board discussed legal counsel, and a committee was made to pursue options, consisting of Norika Kida Betti, Jane Shank and Dana Matson. A motion to table appointing of legal counsel due to exploring other options was made by Norika Kida Betti, seconded by Dana

Matson, and passed unanimously.

XI. **New Business**

a) **Engagement with Airwin Educational Services**//Discussion was had by the board regarding engagement with Airwin Ed. Services. A motion to engage with Airwin Educational Services was made by Norika Kida Betti, seconded by Grant Woods and passed unanimously.

b) **ESP evaluation**//Board member suggestions will be taken via email to Board President, to be reviewed at Sept. board meeting.

e) **Woodland Family/Student Handbook (technology policy update)**//The update and handbook were discussed and reviewed by the board. A motion to approve was made by Mary Wodzien, seconded by Grant Woods, and passed unanimously.

f) **26-27 Emergency Plan**//The plan was reviewed and discussed by the board. Norika Kida Betti provided edits to Rich Watson via email. A motion to approve the plan with the edits by Norika Kida Betti was made by Norika Kida Betti, seconded by Grant Woods, and passed unanimously.

g) **Board Committees Updates**//Committee assignments to be made at Sept. board meeting.

h) **School activities**//discussion was had about upcoming school activities.

i) **Introduction of Ancillary and Support teams schedule**//Schedule to invite and introduce Ancillary and Support teams at upcoming board meetings was provided to board members. Mast Financial will be in September and tentatively Engage (prev. Axios) for October.

j) **President's report**//Discussed was the Annual Expulsion and Criminal Incidents Report, inviting the Children's Advocacy Center for open training, and staffing and long-term planning.

XII. **Public Comment**

- Julia Morse, president of Family Council, commented on plans for Family Council with continuing effort being done to improve communication and role in the school.
- Amy Miller commented on the board evaluation, commending the board on their ongoing work with staff and encouraged other staff to attend the board meetings.

XIII. **Adjournment.** A motion was made by Dana Matson to adjourn the meeting. Norika Kida Betti seconded, and the motion passed unanimously. The meeting was adjourned at 8:12 pm.

Bethany Peek, Secretary

9/9/26

Date