

Board of Directors Meeting
Minutes

Wednesday, August 13th, 2025
6 p.m.

Preamble: This meeting is a meeting of the Board of Directors in public for the purpose of conducting the academy's business and is not to be considered a public committee meeting. There is a time for public participation during the meeting as indicated in the agenda items VII and XIII.

- I. Call To Order – Grant Woods called the meeting to order at 6:06 pm.
- II. Roll Call – Present were Grant Woods, Dana Matson, Julie Nesky, Amy Fewless, and Mary Wodzien. Also present was Woodland School Director Rich Watson, and via Zoom from Mast Financial representative Adam Holcomb and Board member Bethany Peek. Absent was Jane Shank.
- III. Approval of Agenda – A motion to amend and approve the amended agenda was made by Mary Wodzien. Added to Item XI was item B. Board of Director Handbooks. Added to Item XII was the review and discussion of the year end Student and Parent Surveys, and Item VI was created to move the Strategic Planning Presentation up from Item XII. This motion was seconded by Grant Woods and passed unanimously.
- IV. Approval of minutes: Regular Board Meeting and Organizational Meeting minutes on July 9th, 2025 – The Minutes from both meetings were reviewed and a motion to approve both as presented was made by Dana Matson, seconded by Julie Nesky, and passed unanimously.
- V. Financial Report
 - A. Action: Approval Monthly Financial Report June/July (Expenditures, Revenue & Expense, Cash Forecast Statement) – Both the June and July Financials were reviewed by the Board with Director Rich Watson and Mast representative Adam Holcomb. A financial recap was presented by Dana Matson. After discussion a motion to approve as presented was made by Dana Matson, seconded by Mary Wodzien, and passed unanimously.
 - B. State Aid Update – Reviewed and discussed.
- VI. Strategic Planning Presentation-Northwest Ed. –
A review and discussion of what strategic planning may look like for Woodland School was presented by Catherine Meyer-Looze.
- VII. Public Comment – None Presented.
- VIII. Custodial Board Report – No summer updates.
- IX. Correspondence - None received.
- X. Items from Administration
 - A. Director's report - Summer projects were reviewed including floors, carpets, stage lighting, and summer property maintenance. The report also included ISD training for the director, curriculum purchases and ELA updates, the new school wide hydroponics system (including the grant funds that made this possible), and a review of the Fall sports being offered to students.
- XI. Old Business
 - A. Board Committees – The Board reviewed and discussed the proposed committee member make up as presented (via email) by the Board President Jane Shank. The committee assignments currently include finance, board recruitment, governance, director evaluation, board evaluation, and mission/ vision.
 - B. Board of Director Handbooks – The Board of Director Member Manuals were presented to the new Board members. The contents were briefly reviewed and discussed.

XII. New Business

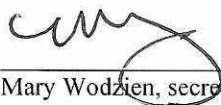
A. Emergency Plans 25-26 Approval – The plan was reviewed and discussed. A motion to approve as presented was made by Dana Matson, seconded by Amy Fewless, and passed unanimously.

B. Student and Parent Survey Review – The two surveys results were reviewed and discussed. Responses by students are 100%, parents a very low response. Discussion included double checking if surveys went out to all families (possibly didn't), adding Board involvement in compilation of the results, and an implementation plan for improvement from the responses.

XIII. Public Comment – None presented

XIV. Adjournment –

The meeting was adjourned at 8:13 pm with a motion by Dana Matson, seconded by Julie Nesky, and approved unanimously.



Mary Wodzien, secretary

Sept 10, 2025
Date