Woodland School

7224 Supply Road, Traverse City, MI 49696 Tel: 231-947-7474

Board of Directors Special Meeting Minutes

Monday, June 22nd 6 p.m.

Preamble: This meeting is a meeting of the Board of Directors in public for the purpose of conducting the academy's business and is not to be considered a public committee meeting. There is a time for public participation during the meeting as indicated in the agenda items IV and X.

I. Call To Order – Jane Shank called the meeting to order at 6 pm

II. Roll Call – Present was Jane Shank, Grant Woods, Bethany Peek, Dana Matson, and Mary Wodzien. Also in attendance was Woodland School Director Richard Watson. Present via Zoom was Board member Julie Nesky and Mast Financial representative Adam Holcomb.

- The Board President, Jane Shank, expressed appreciation of the work that the current Board has accomplished this past year.

III. Approval of Agenda – A motion to add Item VI - Review of SVSU Site Visit Summary and approve the agenda was made by Dana Matson, seconded by Bethany Peek, and passed unanimously.

IV. Public Comment – None presented

V. Approval of Fall Policy 1439 – The based on the review of latest information received by the Board a motion to table until further clarification and recommendations have been received was made by Mary Wodzien, seconded by Dana Matson, and passed unanimously.

VI. Review of SVSU Site Visit Summary – The recent site visit summary report by Candice Casey, Director of the SVSU Charter Collaborative, was reviewed and discussed. This summary will be disseminated to all staff through the Custodial Board chair. SVSU has proposed engaging a facilitator to help the Board, Director, and staff work to strengthen Woodland's foundation in key areas of climate, communication, and organizational effectiveness.

VII. Approval of Staff Raises – The staff raises portion of the upcoming school budget was discussed and reviewed with input from Adam Holcomb and Board members. Options for further pay increases, whether direct raises, bonuses, or retention bonus' were considered for future board conversation. A motion to approve as presented by the Finance Committee was made by Dana Matson, seconded by Grant Woods, and passed unanimously.

- Grant Woods took on the assignment from the Board President to follow up with Axios HR to determine if they had a compensation study available for our use.

VIII. Approval of Director's Compensation Package – The proposed Director compensation pakage was reviewed by the Board. After discussion a motion to approve the proposed package with the modification that the signing bonus and retirement stipend will be reserved until after the mid-year Director Evaluation is completed and progress is noted was made by Bethany Peek, seconded by Grant woods, and passed unanimously.

- Motion – The Director Compensation Package is approved with the exception of the bonus/stipend portion which funds shall be retained until after a successful mid-term Director Evaluation is completed with progress on current Director Evaluation identified improvement areas.

IX. Approval of 26-27 School Budget – The 2026-2027 proposed School Budget was reviewed and discussed with Mast Financial representative Adam Holcomb. A motion to approve as presented was made by Bethany Peek, seconded by Mary Wodzien, and approved unanimously.

X. Public Comment - Woodland staff member Jessie Milne encouraged the Finance Committee to review current staff pay schedules to make sure they are competitive within our school budget.

XI. Adjournment – A motion to adjourn was made at 6:50 pm by Bethany Peek, seconded by Dana Matson, and passed unanimously.

B Peek

~~Mary Wodzien~~, secretary Bethany Peek

7/8/26

Date