

LOVING TOUCH HOME CARE LLC
P.O. Box 535, Rhineland, WI 54501
715-362-2289 or 715-490-5800

EMPLOYMENT APPLICATION	
Personal Information	
Name	First _____ Middle Initial _____ Last: _____
Address	Street: _____ Apartment: _____ City: _____ State: _____ Zip _____ How Long? _____
Phone	Home: _____ Cell: _____ Other: _____
Electronic	Email Address: _____
Date of Birth	Month: _____ Day: _____ Year: _____
SSN	Social Security Number: _____ - _____ - _____
Gender	Male: _____ Female: _____
Language	What languages do you speak? _____ _____
Emergency Contact	Name & Phone Number of Person to contact in the event of an emergency: Local: _____ Out-of-Area: _____
Education	
Formal	High School Diploma Date: _____ Certificate: _____ Degree: _____ Other: _____

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Informal	Are you a CNA? (State Level): _____ Expiration Date: _____ Do you have current CPR? _____ Expiration Date: _____ Other: _____ <div style="text-align: center;">(Specify)</div> Other: _____ (Specify)
Restrictions	
Work Limitations	List any work limitations that you may have and briefly describe: Hearing: ___ Yes ___ No _____ Speech: ___ Yes ___ No _____ Lifting: ___ Yes ___ No _____ Health: ___ Yes ___ No _____ Physical: ___ Yes ___ No _____ Emotional: ___ Yes ___ No _____ Other: ___ Yes ___ No _____
Availability for Work	
Hours & Days Available for Work	_____ Full-time _____ Part-time _____ Short-notice _____ Split Shift _____ Overnights Indicate Days and List Hours Available for Work: _____ Sunday: From: _____ To: _____ _____ Monday: From: _____ To: _____ _____ Tuesday: From: _____ To: _____ _____ Wednesday: From: _____ To: _____ _____ Thursday: From: _____ To: _____ _____ Friday: From: _____ To: _____ _____ Saturday: From: _____ To: _____ What is the minimum number of hours you will work in one day? _____ What is the maximum number of hours you will work in one day? _____
Client Types and Work Duties	
Type of Position(s) Preferred	_____ Home Maker _____ Personal Care _____ Companion _____ Live-In _____ Other: _____ <div style="text-align: center;">(Specify)</div> Live-In or 24 hour shifts you will accept: _____ Weekdays (Monday a.m. to Friday a.m.) _____ Weekends: (Friday a.m. to Monday a.m.)
Clients NOT Willing/Able to Work With	_____ Dementia/Alzheimer _____ Physical Disabilities _____ Smokers _____ Pets _____ Mental Retardation _____ Females _____ Behavioral Disorders _____ Males _____ Elderly (over 65) _____ Children _____ Other: _____ <div style="text-align: center;">(Specify)</div>

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Duties NOT Willing/Able to Perform	<div> <input type="checkbox"/> Bathing <input type="checkbox"/> Grooming <input type="checkbox"/> Oral Care <input type="checkbox"/> Dressing <input type="checkbox"/> Bowel Care <input type="checkbox"/> Bladder Care <input type="checkbox"/> Feeding <input type="checkbox"/> Ambulation </div> <div> <input type="checkbox"/> Housekeeping <input type="checkbox"/> Laundry <input type="checkbox"/> Meal Preparation <input type="checkbox"/> Shopping <input type="checkbox"/> Transportation <input type="checkbox"/> Medication Reminding <input type="checkbox"/> Friendly Reassurance Phone Call/Home Visit <input type="checkbox"/> Other _____ </div>
Experience	Indicate which of the following you have experience in: <div> <input type="checkbox"/> Bathing/Showering <input type="checkbox"/> Grooming <input type="checkbox"/> Personal Hygiene <input type="checkbox"/> Dressing <input type="checkbox"/> Bowel Care <input type="checkbox"/> Bladder Care <input type="checkbox"/> Feeding <input type="checkbox"/> Ambulation <input type="checkbox"/> Toileting </div> <div> <input type="checkbox"/> Housekeeping <input type="checkbox"/> Laundry <input type="checkbox"/> Meal Preparation <input type="checkbox"/> Shopping <input type="checkbox"/> Transportation <input type="checkbox"/> Medication Reminding <input type="checkbox"/> Alzheimer's Care <input type="checkbox"/> Wound Care <input type="checkbox"/> Other: _____ (Specify) </div>
Assignment Location	Are you restricted in the geographical location you are willing or able to work? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain: _____
Transportation	
Type	Private Vehicle _____ Other: _____ (Specify)
Driver's License	Do you have a valid Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No DL# _____ State _____
Transporting Clients	Are you willing to transport clients in your private vehicle? _____ Do you have vehicle liability insurance? _____ Are you willing to drive a client's vehicle? _____ Are you willing to escort a client in their own vehicle? _____ Comments: _____
Abuse Investigation	
	Have you ever been investigated for abuse, neglect or domestic violence? If "yes", explain: Yes _____ No _____ Explain _____
Reference Information	
Work Related #1 (Last Position)	Company Name _____ Address: _____ Telephone No. & Email Address: _____: Supervisor's Name _____ Position Held: _____ Length of Employment: From: _____ To: _____ Reason for Leaving: _____

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Work Related #2 (2nd Last Position)	Company Name _____ Address: _____ Telephone No. & Email Address: _____: Supervisor's Name _____ Position Held: _____ Length of Employment: From: ____/____/____ To: ____/____/____ Reason for Leaving: _____
Work Related #3 (3rd Last Position)	Company Name _____ Address: _____ Telephone No. & Email Address: _____: Supervisor's Name _____ Position Held: _____ Length of Employment: From: ____/____/____ To: ____/____/____ Reason for Leaving: _____
Personal #1	Name _____ Address: _____ Telephone No. & Email Address: _____: Nature of Friendship (<i>friend, co-worker, family etc.</i>) _____ (<i>Other than relative.</i>)
Personal #2	Name _____ Address: _____ Telephone No. & Email Address: _____: Nature of Friendship (<i>friend, co-worker, teacher etc.</i>) _____ (<i>Other than relative.</i>)

I certify that, to the best of my knowledge, the answers given are true and complete and that purposeful misrepresentation may result in rejection of my application. I authorize investigation of all statements contained in this application, as required. Additionally, I authorize former employers, references and any other individual/organizations to provide information to LOVING TOUCH HOME CARE LLC and I hereby release and discharge any of the above and LOVING TOUCH HOME CARE LLC from any liability of any kind or nature. I also understand that it is my responsibility to keep such information current and accurate by updating it as often as necessary

I agree to a physical examination, if requested, and understand that failure to meet any medical and/or health requirements for the position may prevent my employment with the Agency. I also understand that employment, for certain positions, and may be conditional upon successful completion of a substance abuse screening test, if part of the Agency's pre-employment policy.

I understand that, if hired, I may be required to provide proof that I am a citizen of the United States or proof that I am currently authorized to work in the United States.

Applicant's Signature

Date