

Best Foot Forward Dance Studio Policies



Best Foot Forward welcomes students of all ages and abilities. Our studio was started in 1998 for the sole purpose of giving all students a professional dance experience. At BFF we provide our students with a well-rounded program while maintaining artistry and a high technical standard. Our facility gives dancers a fun and safe learning environment that stimulates students to achieve their personal best. BFF is dedicated to helping each and every student realize his or her full physical and creative potential.

Our Mission: Best Foot Forward Dance Studio will strive to ensure that your child receives a high quality, sequential education in dance taught by our highly qualified instructors with an emphasis on fulfilling the potential of every dancer.

REGISTRATION AND TUITION INFORMATION: Registration fee and first month tuition are due upon registration. Please choose classes carefully as there will be NO refunds or credits for dropped classes. Tuition may not be carried over to the next month. Anyone who fails to pay tuition for the month will automatically be dropped from their classes and will be required to pay any outstanding tuition plus a registration fee of \$35.00 upon re-enrollment. Students who drop all classes for any length of time will be required to pay a registration fee of \$35.00 upon re-enrollment.

TUITION: Tuition is charged monthly, regardless of whether there are 3, 4, or 5 weeks in a month. Only the tuition for the initial registration month, the month of DECEMBER, and the month of JUNE (if applicable) will be prorated. Please see the front desk for a list of prices.

REGISTRATION FEE: Registration fee is \$35 for each child and \$15 for each sibling. Registration fee is due by September 5th each year and will be pro-rated throughout the year for new students.

PAYMENT: Payment may be made by cash, credit card, or check at the front desk. All returned checks will incur a \$20.00 service charge.

TUITION DISCOUNTS: Pay 3 months in advance, save 5 percent. Pay 6 months in advance, save 10 percent. Pay 9 months in advance and save 15 percent. There are no refunds on advance payments. Discounts apply to tuition only, not competition fees or private lessons.

PRIVATE LESSONS: Private lessons are available to specialize or improve in different areas. (Please see front desk for details and scheduling) Prices are based on a per month rate for single student private lessons.

CLASS PLACEMENT: Class placement will be determined by the criteria set forth by Amy Eddo. The criterion has been developed to allow each student to achieve the most success in skill development. Each teacher is aware of the criteria and qualified to place students accordingly. Please direct any questions or concerns to Amy Eddo.

BALLET REQUIREMENT: Dancers enrolling in Pre-Pointe, or Level Advanced through Elite and are dancers enrolling in either JAZZ or LYRICAL are required to also be enrolled in BALLET. Dancers enrolling in Pointe are required to also be enrolled in TWO BALLET classes.

ATTENDANCE, ABSENCE & HOLIDAY POLICY: Regular attendance is necessary to maintain steady progress in class. Please be on time. Any student who misses a class due to illness, personal absence, or a studio holiday (other than winter break) may attend a different class as a make-up student. You may choose any class that matches the student's age and/or level! You may want to try a different style of dance for your make-up. You must call the front desk to make sure there is space in class for a make up. Students must check in at the front desk when attending a make-up class. NO make-up classes for winter break. Students must be paid in full to receive make-up lessons.

MISSED CLASSES MUST BE MADE UP WITHIN 30 DAYS. NO REFUNDS OR CREDITS WILL BE GIVEN UNDER ANY CIRCUMSTANCES FOR MISSED CLASSES. NO EXCEPTIONS

ADDING/DROPPING CLASSES: To add or change a class, please contact the front desk. Classes can be added/changed at any time space permitting. To drop a class you must email Amy Eddo or the front desk to give 30 DAYS NOTICE or your card on file will continue to be charged.

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LOBBY BEHAVIOR: Children are not permitted to run in the lobby or play in the dressing room. We have a designated snack room for children who are waiting. All food and drink items should be consumed in the snack room. Water is allowed in dance rooms. Please watch over your children.

PROPER ATTIRE: Dance wear please! Please bring appropriate dance shoes. No over-sized clothing, NO DENIM. Please wear cover-up to and from class. Hair should be styled away from face. Dance shoes should not be worn outside.

Ballet/Ballet Technique: black leotard, pink tights, pink ballet shoes. Bun required. Boys wear white shirt, black bottoms, black ballet shoes. The last full week of each month is leotard color of choice week.

Jazz/Musical Theater/Jumps & Turns: leotard or sports bra, leggings, briefs or shorts. Jazz shoes, any color. No baggy clothes.

Lyrical: leotard or sports bra, leggings, briefs or shorts. Jazz shoes OR turners.

Tap: t-shirt, leotard or sports bra, leggings, briefs or shorts. Black tap shoes.

Hip Hop: t-shirt, shorts or leggings, slightly baggy clothing preferred. Tennis shoes.

Magical Ballet: Any color leotard. Tights preferred. Ballet skirt/tutu optional. Bun preferred. Boys wear any athletic wear, black ballet shoes.

Combo Classes: Any color leotards, pink tights, and bike shorts are clothing options. Please no tutus. Pink ballet shoes. Black tap shoes. Bun preferred. Boys wear any athletic wear, black ballet shoes.

DRESS CODE: The dress code is established so that the instructors have an unobstructed view of the students' posture during class. This increases the effectiveness of the instruction. Strengths, weaknesses, and trouble spots can be monitored and corrected immediately. Please make sure your child is dressed appropriately for each class. If a student is not properly dressed for the class they are enrolled in, they will not be allowed to take class that day. They will be asked sit and watch. These classes will not be considered a missed class.

RECITAL: A production packet will be available to every student on-line during the first week of January. This packet will contain very important information pertaining to our recital process. It is extremely important that this information is read thoroughly. Performing in our production requires a personal commitment of time and effort. There are extra expenses involved. During the week of our show, there will be a mandatory rehearsal(s). It is important to read the production material thoroughly and make sure that the decision to participate in the recital is right for you, and that you have the time set aside to participate. Recital tickets will be available (ticket sale price and date will be published in production packet). Seating will be assigned and tickets will be purchased at the BFF front desk.

VIEWING OF CLASSES: Parents and family are more than welcome to view classes on a weekly basis, as long as it does not become a distraction for their child or others in the class. Please refrain from interrupting class. If you need to speak with your child please inform the front desk. Do not walk into the classroom during class.

PARKING: Please do not park in spots labeled TORTILLERIA (MRT) or PHONE REPAIR (CPR). All other spots in lot are available as well as on street parking.

INSURANCE: It is required that all students be covered by their own family insurance policies. If an injury occurs it is understood that the students own policy is your only source of reimbursement.

COMPETITION TEAM: Best Foot Forward auditions for Competition Team members are in the summer. The dates will be posted. ALL SPECIAL LESSON FEES, COSTUME FEES, AND COMPETITION FEES FOR COMPETITION TEAM MEMBERS ARE ABSOLUTELY NON-REFUNDABLE.

COVID/ILLNESS/LICE: Please do not bring your dancer or siblings to the studio if they are ill. This includes, but is not limited to: colds, fever, or stomach bugs. Dancers who present a fever must be fever free for a minimum of 36 hours before returning to dance. Dancers who come in contact with lice must be bug and nit free for three (3) days before returning to class.