



WELCOME BOOKLET



WELCOME TO SO CAL DANCE

EMPOWERING THE FUTURE
ONE DANCE CLASS AT A TIME.

INSIDE YOU WILL FIND:

- WAYS TO STAY CONNECTED
- STUDIO POLICIES
- STUDIO LIFE CYCLE
- REFERRAL INFORMATION

EVERY STUDENT - EVERY CLASS - EVERY TIME

12222 POWAY ROAD
POWAY CA 92064

858 202-1456 | INFO@SOCAL-DANCE.COM
WWW.SOCAL-DANCE.COM

Welcome!

Hello from So Cal Dance!

Thank you for choosing So Cal Dance for your child's dance education. So Cal Dance has built a reputation for excellence in dance instruction in the community. For over 12 years we have continued to provide quality dance education to the children in Poway and the surrounding communities.

All of our classes are taught in a nurturing, motivating atmosphere, giving children the opportunity to connect with children their own age and discover a love of dance. Our caring staff and welcoming atmosphere are sure to inspire your child so they can experience how much fun dance can be.

In this booklet you will find a studio calendar, referral information, studio policies, information on how to contact and connect with us. You can refer to this booklet for any questions you may have during the year regarding our policies.

We are excited to have the opportunity to work with your child during our upcoming dance season. Thank you, once again, for choosing So Cal Dance. If you should have questions, feel free to contact the studio at 858-202-1456 or via e-mail at info@socal-dance.com.

Sincerely,

A handwritten signature in black ink that reads "Lynne Ingstad". The script is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Owner & Director

Connect With Us

Accessing Your Account

1. Go to www.socal-dance.com and click "REGISTER" in the menu bar.
2. Select the link to "Already A Customer?".
3. Enter your email and password



Snag Your Swag

Make sure to shop for your So Cal Dance logowear in the studio lobby

Stay Informed

[Bookmark So Cal Dance's Parent Portal.](#)
[All the information you need in one convenient location!](#)



Follow Us On Social Media



@socaldancepoway
@socaldance



Opt-In To Texts

To receive important reminders and announcements, make sure to opt-in for texts in your account

Mark Your Calendar

Check the So Cal Dance Calendar for upcoming events, announcements, deadlines, and more!



[Click Here to view the calendar!](#)



Policies

GENERAL POLICIES AND INFORMATION

- Water only is allowed in the dance rooms.
- Children under the age of 6 in the waiting area should be supervised at all times.
- Please label all dance wear, shoes and personal items with your child's name.
- If your child has a medical condition that involves medication or medical treatment (such as a seizure disorder) we ask that a parent or guardian remain at the studio during their child's class.

TUITION FEES, PAYMENTS AND DISCOUNTS

- Tuition rates are based on the full season and not by the number of classes each month. We do not increase monthly tuition for months that have more than three (3) lessons and do not prorate or discount tuition for months with less than (3) lessons.
- Children taking multiple classes will receive a discount should they take two (2) or more classes.
- Tuition is due the first of each month. All clients must have a credit card on file.
- Payments can be made at the studio with cash or check.
- Tuition not received by the seventh of the month will incur a \$25 late fee. Refunds are not given should a dancer discontinue mid-month.
- Accounts more than sixty (60) days in arrears may result in services being discontinued for the dancer and the account may be submitted for collection services.
- All special fees (costume, recital, competition, workshops, etc.) that are late will incur a late fee if not received by the due date.

NSF PAYMENTS (Non-Sufficient Funds)

- NSF paper checks, auto-debit or auto-charge payments will incur a \$35 NSF fee being added to your account.
- Credit cards that are declined will incur a \$25 fee if not replaced and processed by the seventh of the month for tuition.

WITHDRAWAL FROM CLASS

- Tuition refunds are not given for a student that drops from a class mid-month.
- To withdraw, a parent must inform the studio in writing to info@socal-dance.com that the student is withdrawing from class by the 15th of the month prior to withdrawing.
- Automatic payments will not cease until an email is received. If an email is received after the 15th of the month, one more payment will be processed before automatic payments is ceased.

Policies

REFUNDS AND CANCELLATION

- Tuition refunds are not given for a student that drops from a class mid-month.
- Costume/Recital fee are non refundable.
- All refunds are subject to an administrative processing fee.

RESCHEDULING AND SUBSTITUTION

- The studio reserves the right to provide a substitute teacher if the regular teacher is ill or otherwise unable to teach.
- The studio reserves the right to reschedule or combine classes.

LOST AND FOUND AND SECURITY

- The studio is not responsible for lost or stolen items.
- If you have lost an item, please check the lost and found.
- Lost and found items are donated at the end of each month.

COMMUNICATION

- The studio goes to great lengths to keep you informed and up to date through our Parent Portal website, email, text messaging and our Studio Communication Center.
- We welcome email or phone communication and are happy to set up an in-person meeting if necessary to answer any questions you may have regarding your dancer or our programs.

DRESS CODE

- Uniformity in dance allows teachers to assess how well the students are implementing the technique being taught.
- Children should be in proper dress code with girls hair pulled back.

ATTENDANCE

- Regular attendance is vital to student progress and group choreography. Please make every effort to attend each class, notifying the studio if a dancer will be absent.
- Students may schedule a makeup class by calling or emailing the studio.
- Dance is a physical activity that requires the body to be properly warmed up. Late students miss the proper warm-up and, therefore, may sustain injury.
- Students who arrive more than 10 minutes late may be asked to observe class for reasons of personal safety.

Policies

CLASS PLACEMENT

- Class placements are at the discretion of our teaching staff and are derived from many years of teaching experience.
- Children are placed in a class where they will be confident, promote the development of self-esteem and continue to be challenged.
- Students or parents should not challenge the instructors or director on the placement of a dancer.

SAFER STUDIO POLICY

- The studio requires all staff and students to stay home when they are ill.
- In order to reduce community spread of all illness, we follow best practices and recommendations from our local health department and from our industry associations.
- The studio focuses on a hierarchy of measures beginning with keeping ill people home followed by frequent hand cleaning and good hygiene practices as well as amplified cleaning.

DISCIPLINE

- Our staff is trained to use constructive techniques of discipline, encouraging students to have respect for other students, teachers, staff and studio property.
- Should disruptive behavior occur and continue a child may be removed from class and a parent or guardian will be notified.
- In extreme circumstances it may be necessary for the director to terminate a student's enrollment.

INCLEMENT WEATHER POLICY

- In the event of inclement weather we will post closings to our Facebook page, send an automated text and send an email.
- We do not always follow school closings.
- Cancelled classes may be made up at your convenience from our regular schedule of classes.

REHEARSAL AND RECITAL

- We have 2 recital performances each year, one in January and the other in June.
- Our priority is to prepare your children for the performance experience of a lifetime!
- Participation is not mandatory but strongly encouraged. Recital packets and emails will be sent out detailing all of the information for each show.

Studio Life Cycle

Please note, these dates are subject to change.



Dancers begin to work on the curriculum and create the foundation for more challenging steps as the year goes on! The January recital theme is announced and information packets are released.



SEPTEMBER

Sept 4: Closed Labor Day

OCTOBER

Oct 23-30: Halloween Spirit Week. Dress in dance friendly costumes for class.

Oct 31: Closed for Halloween

NOVEMBER

Nov 4: Recital and Recital Costume Fees Due

Nov 20-26: Studio Closed - Thanksgiving Break



Students will continue to work on their dance choreography for the January performance! Holidays are a fun time at the studio and excitement for the January Show will be building.



DECEMBER

Dec 23 - Jan 5: Studio Closed - Holiday Break

JANUARY

Jan 21: Winter Recital

FEBRUARY

Feb 12-17: Valentine's Spirit Week

Feb 19-23: Closed for February Break



This is a BUSY time of year! Students are preparing their dances for the June Recital! Summer Schedule and Intensives will be announced. Information on recital week will be sent out.



MARCH

March 9: Recital and Recital Costume Fees Due

March 29-31: Closed for Easter Weekend

APRIL

April 8-14: Closed for Spring Break

MAY

May 24-27: Closed-Memorial Weekend

Enroll in Summer Classes!



Summer will start at the end of our summer break June. Make sure to continue your child's dance education during the summer and join in the fun!



JUNE

June 9: Summer Recital

June 22: Last Day of Classes

Enroll in Summer Classes!



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