



**HALF SEASON**

**NOVICE**

*Handbook*

**2025-2026**

# OUR MISSION

At ICT Cheer Legacy our goal and mission is for every athlete that comes to our program to be taught, trained, and developed to become a better athlete and competitor as well as a better person. At ICT we know how important it is to have core values. You will find our core values posted in the gym, and these values will be followed and represented by the owners, the staff, the parents, and the athletes.

## OUR VISION

WHERE NEW SKILLS ARE DEVELOPED, VALUABLE LESSONS ARE LEARNED,  
AND LEGACIES ARE CREATED

## MISSION STATEMENT

WE'RE COMMITTED TO THE SUCCESS OF YOUR CHILD!

## CORE VALUES

- PASSIONATE COACHING STAFF
- EXECUTING A COMPETITIVE PROGRAM
- CREATING LIFELONG RELATIONSHIPS
- BUILDING CHARACTER THROUGH THE VALUE OF INTEGRITY

*Welcome to the*  
**ICT FAMILY**

# REGISTRATION

## REGISTRATION

In order to be eligible to register, Athletes must be between the age of 4 -15 at the time of evaluations.

Registration is OPEN and can be completed now through Aug 26 . After Aug 26<sup>th</sup> you must email [Info@ictcheerlegacy.com](mailto:Info@ictcheerlegacy.com) for a private placement time.

Please be prepared for the following fees to be assessed during online registration:

### Team Placement Registration Fee:

\$50: Early-Bird Team Placement Registration

\$65: On-Time Team Placement Registration

### How Do I Register?

#### First

Visit our website [www.ictcheerlegacy.com](http://www.ictcheerlegacy.com) to register! Click the Login and Registration Tab and CREATE an ACCOUNT. Follow the steps and make sure you add your athlete to the account.

#### Second

Set up AUTOPAY information and Agree to ALL Terms and Conditions Forms. This REQUIRED for all athletes.

#### Last

Request enrollment in the "25-26 HALF SEASON Team Placement" for ages 4-15 . At this time, it will require you to pay Team Placement fee. Once Payment is complete your athlete will be registered online.





# TEAM PLACEMENTS

Tuesday, Aug 26th

**All Ages 5:30-6:30pm**

**Final Team Placement:** You will receive an email by 5PM Aug 29th notifying you of your athlete's team placement for the 25-26 season. Practices will begin Sept 4<sup>th</sup>.



## **Projected Teams:**

**Tiny Novice** (Ages 4-6)

Thursday 5:30-7:00pm

**Mini Novice** (Ages 6-9)

Thursday 5:30-7:00pm

**Junior Novice** (Ages 9-15)

Thursday 7:00-8:30pm

# TUITION & FEES

## TUITION & FEES

Tuition and Fees will be automatically charged to your card on file in our Parent Portal. Monthly Tuition for Half Season Novice Teams are billed on the first of each month from Sept. 2025 - April 2026. Additional fees are listed on page the fees schedule and will be billed per the dates listed. Monthly payment is not based upon a certain number of practices or hours in the gym. Prior to competitions, extended and additional practices may be added. These hours & practices are mandatory. There will be no additional charge for extended or additional practices, and no make-ups for canceled or missed practice.

## Late Fees and Program Removal:

If a payment does not go through on the 1st or 15th for any reason, we will try to pull the payment again on the 5th for tuition and the 20th for fees. A \$25 late fee per charge will be added on the 5<sup>th</sup> of the month for tuition and the 20<sup>th</sup> of every month for fees that do go through causing a past due amount. There will be no refunds made to anyone who is asked to leave the program or that quits the Team. \*\*Athletes with past due balances may be expected to sit out until balance is paid.\*\*

## Exit Fee:

If for some reason your athlete leaves the program after teams have been named, you will be required to pay an EXIT FEE.

**Team Placement - September:** \$125 Exit fee

**October - April:** \$300 Exit Fee Plus the remaining Monthly tuition for the season. Which will continue to be pulled on the 1st of each month through April of 2026.



# TUITION & FEES

## [CONTINUED]

### **ICLASSPRO**

ICT Cheer Legacy REQUIRES an online account set up with auto withdrawal for all tuition and fee payments. All members will be required to have a valid credit card, debit card or bank account on file in iClassPro.

**Annual Registration Fee:**           \$50.00 per person - Due Sept 1st  
\$70.00 for a family

### **Monthly Tuition:**

Tuition is due and will be pulled on the 1<sup>st</sup> of every Month

### **Half Season Novice Teams:**

\$100.00 per month: 1 practice each week / 1.5 hours total

### **Important Notes:**

- Auto Pay through your iClassPro Account is REQUIRED for ALL Registered ICT Athletes.
- Monthly payment is not based upon a certain number of practices or hours in the gym.
- Prior to competitions, EXTENDED AND ADDITIONAL PRACTICES may be added. These hours & practices are mandatory. There will be no additional charge for extended or additional practices, and no make-ups for canceled or missed practice.
- If for some reason your athlete leaves the program after choreography has been completed you will be required to pay the exit fee.

### **Tuition Discounts:**

- 50% off of tuition – 2nd family member and all others after that



# ATTENDANCE POLICIES

We understand that cheer can't always be LIFE and many of us enjoy spending time away with our families on vacations and/or holidays. We want to make certain you can do that! To similarly ensure the progress and success of our teams we will use the following guidelines for attendance and absences.

Absences should be addressed AHEAD OF TIME, never the day of. Please try to plan your vacations during our scheduled closing dates. In the event that your athlete will miss for vacation, school event, etc. please email the office in advance so we can plan accordingly.

Missing for events like birthday parties or family in town is not advisable. We truly Thank you in advance for helping us teach your athlete, the importance of commitment.

## **Absences will be limited to the following:**

Sept 4th, 2025 through April 30, 2026 –

Up to but not more than 2 total absences for any reason.

## **Competition Season**

November- January are crucial months leading up to competition season. It is the most important time of the season for the success of your athletes' team. We ask that you limit extended travel during the competition season (October to April) when possible and always check ahead of time for gym closure dates around the holidays. Practice the week of and the week prior to a competition or performance are 100% mandatory. Athletes not in attendance will be removed from the team for that competition or for the season.

**All PRACTICES must be made a priority. In order to have a successful team we have to have the same commitment from ALL team members. Athletes MUST ATTEND all scheduled or rescheduled competitions and practices throughout the entire season.**

## **CLOSED PRACTICES**

**All Team Practices will be closed to Parent Viewing.** Please understand that these guidelines have been put in place for the success of your Athlete and Our Teams. ICT will be a successful program if the parents, athletes, and coaches all understand their roles and the expectations set forth. We appreciate your cooperation in this matter.

# COMPETITION & TRAVEL

## COMPETITION WEEK INFORMATION

First draft detailed itineraries with meet time, locations, performance time and awards come out from the ICT office the week of the event. This itinerary is very likely to change. Schedule changes, last-minute updates, etc will be updated via email.

Please block off the FULL DAY of the competition. Plan on each competition taking the entire day from approximately Starting at 7am as we do not receive schedules of performance times until the week before the events in most cases. At most competitions, all ICT Athletes are expected to be at each ICT performance in thier required session.

All competitions are REQUIRED (for respective Teams going to each competition). NO EXCEPTIONS.

It is important to give our entire Blue Crew a positive competition experience where Athletes get to compete at prestigious events. We always take into consideration venues that are great experiences for family viewing, hotel-booking, travel distance, and more!





# COMPETITION EXPECTATION

## ICT Family Pride

When your athlete joins a team at ICT Cheer Legacy, they became part of a family. Every athlete deserves to feel equally valued and celebrated when they step onto the competition floor. One of the things that sets our program apart is the incredible energy and enthusiasm we bring to the stands—we are known for being loud and proud!

To help with this, we will send out all of the teams' music so that athletes can start learning the lyrics and sing along to support each other. Let's make sure every team feels the love and encouragement from our entire ICT Cheer Family.

- Carefully read your itineraries
- Be at the meet spot on time
- Be in the arena to support the teams they are expected to cheer on.

Last Season we had 170 + athletes to keep track of. Our staff was absolutely amazing with their organization, but at the end of the day our coaches' main focus must be on each team's success—not tracking down athletes who are not where they are supposed to be. Please understand that we truly do our best to accommodate schedules and break up long competition days but, it is important that we all do our part to show up and bring the energy when its time.

To ensure accountability, teamwork, and a strong commitment to our program, we have implemented a strike system. Our goal is to reinforce the expectations that help our athletes and teams succeed while maintaining the supportive and disciplined environment that makes ICT Cheer Legacy so special. Our Strike System is detailed on the next page.



# STRIKE SYSTEM

At ICT Cheer legacy we have implemented a strike system to ensure accountability, teamwork, and a strong commitment to our program for the 25-26 season . Our goal is to reinforce the expectations that help our athletes and teams succeed while maintaining the supportive and disciplined environment that makes ICT Cheer Legacy so special.

## **Athletes will receive strikes for the following:**

- Wearing incorrect practice clothes to practice (including practice bows, and shoes)
- Being late to practice without communication from parent to coach
- Missing Practice without communication from parent to coach
- Being late to competition meet times
- Not being competition-ready at their scheduled time
- Not being in the arena to support other teams
- Not checking out with a coach at the end of a competition

## **Coaches will be keeping track, and we will follow a three-strike system:**

- **1 Strike:** A required meeting will be scheduled with the athlete and their parents.
- **3 Strikes:** The athlete's position on the team may be jeopardized. A parent meeting will be required to discuss the future with our program.

Our goal is not just to enforce rules, but to encourage responsibility, teamwork and pride in our program. We want every athlete to succeed and thrive in this program, and this system is designed to do just that. We appreciate your support in helping us uphold these standards



# FEES SCHEDULE

**Sept 15, 2025**

**Practice Clothes - \$130  
Practice Bow - \$20**

**Total : \$150**

**Oct 15, 2025**

**Uniform Payment  
(New Athletes)**

**Total : \$289**

**Nov 15, 2025**

**Choreography - \$75  
Music - \$60**

**Total : \$135**

**Dec 15, 2025**

**Coaches Fees \$95  
Competition Bow - \$37**

**Total : \$132**

**Jan 15, 2026**

**Competition  
Registration - \$200 est**

**Total : \$200**

**\*Cheer Shoes- Please purchase all white cheer shoes of your choice**





# ATHLETE EXPECTATIONS

## 2025-2026 Expectations for ICT Cheer Legacy

### As an Athlete at ICT Cheer Legacy, I am expected to:

1. Respect my teammates and the coaches at ICT Cheer Legacy.
2. Commit to my teammates and the success of our team.
3. Make my team a priority using good time management.
4. Possess mental and physical toughness so I can thrive in the competitive atmosphere.
5. Take accountability for my actions and behaviors.
6. Communicate with my coaches, teammates and parents.
7. Put in additional work outside of practice to stay in good health and maintain required skills.
8. Work with my team to overcome challenges.
9. Control my emotions, showing good sportsmanship and conducting myself in a respectable manner at all times.
10. Take pride in my team's accomplishments and celebrate the small victories.
11. Remain loyal to my team by refraining from gossip (including social media) or any form of verbal or physical confrontation/abuse.
12. Understand the hard work and dedication this sport takes.
13. Trust my coaches in their decisions to help us succeed.



# PARENT EXPECTATIONS

## 2025-2026 Parent Code of Conduct – ICT Cheer Legacy

As a valued member of the ICT Cheer Legacy community, parents are expected to uphold the following standards of conduct to foster a positive and respectful environment for all athletes, coaches, and families:

**Active Engagement:** Parents are responsible for staying informed about their athlete's activities and events.

**Respect for Leadership:** Decisions made by the coaching staff and ownership must be respected.

**Communication:** Parents should read all emails and team Facebook pages from ICT Cheer Legacy to stay updated on important information and any changes.

**Sportsmanship:** Good sportsmanship is required at all times, both in and out of the gym.

**Positive Environment:** Gossip regarding athletes, coaches, ICT Cheer Legacy, or other programs is not tolerated.

**Respectful Communication:** Parents are encouraged to address any questions or concerns with their athlete's team coach in a respectful manner.

**Viewing Area Etiquette:** The parent viewing area (when open) must remain a positive space. Those who cannot maintain a respectful attitude may lose access.

**Supportive Conduct:** Parents should be mindful of their words and actions regarding ICT Cheer Legacy and its staff, particularly in the presence of their child and other athletes.

**Competition Guidelines:** Parents are not permitted in the warm-up areas at competitions.

**\*\*\*Apparel Policy:** Because of the hard work we have put into creating our brand and logo **NO apparel and or items** of any sort should be made by individuals or ordered from outside resources with but not limited to the use of our logo, gym name, team names etc.

We pride ourselves in creating a unified look within our program and would appreciate your respect with this policy.

# COMPETITION SCHEDULE

## 2025-2026 Competition Schedule

### American Spirit Championships- Grand Nationals\*\*

**HOTEL: BOOK ON YOUR OWN**

January 30th, 2026 - February 1st, 2026

(Teams ONLY Perform 1 Day)

Oklahoma City Convention Center- OKC

**ALL-STAR ELITE, PREP, & NOVICE**

Novice \$69

### Freedom Spirit – Let Freedom Ring Championship

**HOTEL: BOOK ON YOUR OWN**

March 28-29<sup>th</sup>, 2026

(Teams ONLY Perform 1 Day)

Oral Roberts University Mabee Center - Tulsa, Oklahoma

**SKYRAYS, PREP, & NOVICE**

Novice \$65

### Wideworld Spirit Association

April 12<sup>th</sup>, 2026

Hy-Vee Arena – KC

**ALL-STAR ELITE, PREP, & NOVICE**

Novice \$TBA



# IMPORTANT DATES

August 2025	August 19: Novice Parent Meeting August 26: Novice Team Placements
September 2025	August 30 – September 1: Gym is closed - Labor Day September 4 <sup>th</sup> – First Team Practice
October 2025	October 11 & 12 – Mandatory Choreography- Details to Follow
November 2025	November 26 – 29: Gym is closed for Thanksgiving Break
December 2025	December 21 - January 3: Gym is closed for Christmas Break
January 2026	January 4: Gym reopens for Practices and Classes
February 2026	February 12: No Team Practice ( Due to Staff Traveling)
March 2026	March 14-21: Gym is closed for Spring Break
April 2026	April 5: Gym is closed for Easter