JEFF'S SEPTIC SERVICE

Maintenance Provider MP 0002497

AEROBIC WASTEWATER TREATMENT SYSTEM INSPECTION AND MAINTENANCE AGREEMENT

315 US HWY 175, Eustace, Texas 75124

903-590-0801 | www.jeffssepticservice.com

CUSTOMER INFORMATION

Customer Name: _____

Phone: _____

Email: _____

Mailing Address: _____

Property Address: _____

SYSTEM INFORMATION

OSSF Permit #: _____ **Permitting Authority:** _____

System Manufacturer: _____ **System Model:** _____

System Capacity (GPD): _____ **Installation Date:** _____

CONTRACT INFORMATION TO BE COMPLETED BY THE OFFICE

Contract Start Date: _____ **Contract Expiration Date:** _____

Inspection Frequency (office to specify): ☐ Every 3 Months ☐ Every 4 Months ☐ Other: _____

Annual Contract Fee: $ _____

Jeff's Septic Service enters into a contract with the homeowner to support the proper operation of the aerobic system.

ITEMS TO BE INSPECTED INCLUDE:

- Aerators, diffusers, pumps, disinfection device, electrical circuits, distribution system filters, and chlorine supply.
- All tanks, including checks for scum and sludge levels, turbidity, color, and odors.
- A chlorine residual test will be conducted at each visit (BOD and TSS annually for commercial properties only). If a grab test is necessary, the owner will bear the cost.
- The owner is responsible for repairing or replacing any necessary items, and no repairs will be carried out without the owner's prior approval. Recommendations will be documented in the report.

FREQUENCY OF VISITS

- Residential: every four months.
- Residential (Tarrant Regional Water): every three months.
- Commercial property: inspections are mandated by the county.
- Inspections will follow a geographical route sequence. Each inspection date will be marked on the system's inspection tag, and a copy of the service report will be emailed to the local permitting authority and the customer within 14 days.
- A **trip charge** will apply for all out-of-route services.
- A **trip charge** will be incurred if we cannot inspect your septic system when our inspector is in the area, necessitating a reschedule.

DISINFECTION UNIT MAINTENANCE

- The customer is responsible for maintaining the disinfection unit by adding chlorine tablets (calcium hypochlorite 65–70%) or by adding household liquid bleach (6–10%).

SERVICE CALLS

- Jeff's Septic Service will respond to service calls **within 72 hours** of being notified by the homeowner.
- Customer-ordered service calls and emergency service calls are not covered by this contract, and a **service call fee will apply**.
- If we respond on the weekend or after hours, **additional fees will apply**.

INSPECTION REPORTS

- Once the inspection is complete, Jeff's Septic Service will notify the customer via email of the results within 14 days of the inspection. A copy of the report will also be sent to the local permitting authority as required.

CONTRACT RENEWAL

- Your contract will need to be renewed thirty (30) days before it is set to expire so that the permitting authority can be notified and updated accordingly.
- If either party wishes to terminate this contract, or if the owner intends to renew it with another service provider, notification must be made to the permitting agency at least 30 days before the contract status change.
- No refunds will be given if this contract is cancelled before the contract expiration date.

LOYAL CUSTOMER PUMPING DISCOUNT

- If pumping is needed while the customer has an active maintenance contract in place, the customer must mention the active contract at the time of scheduling the appointment to **receive 5% off the cost of pumping** as a thank-you for being a loyal customer.

ADDITIONAL TERMS AND CONDITIONS

- This agreement does not cover the pumping and cleaning of the septic system, should it be required.
- Any requests for service beyond the routine services provided under this contract will be **addressed within 72 hours**. **A service call fee** will apply during business hours, plus parts and labor as necessary. Additional fees will be charged for after-hours or weekend service that is provided.

SIGNATURES

Jeff's Septic Service (Authorized Representative):_____**Date:** _____

Customer Printed Name: _____**Signature:**_____**Date:** _____

OFFICE USE ONLY	**PAYMENT INFORMATION**
Date Contract Received: _____	☐ Paid in Full Date Received: _____
Entered by: _____	Payment Method:
Next Scheduled Inspection: _____	☐ Check ☐ Credit Card ☐ Cash ☐ Other: _____
Permitting Authority Notified: _____	Invoice #: _____
Notes: _____	