

HVAC MAINTENANCE AGREEMENT

(Residential – One System)

Scope of Agreement

This Agreement is a maintenance and inspection agreement only, intended to provide routine preventative maintenance to help support system performance, efficiency, and longevity. It is not a service agreement, repair agreement, warranty, or insurance policy, and does not provide all inclusive or unlimited service coverage.

Affordable HVAC, LLC, does not assume responsibility for system failures, breakdowns, or unforeseen repairs.

This HVAC Maintenance Agreement (“Agreement”) is entered into between Affordable HVAC, LLC (“Service Provider”) and _____ (“Customer”) for the maintenance of the heating and cooling system located at _____.

System Covered

- One (1) residential HVAC system located at the customer’s property.
- Maintenance will be performed bi-yearly (two visits per year), unless otherwise specified in writing.

Maintenance Services Included

At each scheduled maintenance visit, Affordable HVAC will perform a standard preventative maintenance inspection, which may include but is not limited to:

- Visual inspection of system components
- Cleaning of accessible components, as needed at technician discretion.
- Operational testing
- Safety checks
- Basic performance evaluation

Preventative maintenance does not include repairs, troubleshooting of system failures, refrigerants, electrical components, corrective labor, or replacement parts. Any such items are outside the scope of this Agreement and will be billed separately with customer approval.

Filter Program

This residential Agreement does **not** include a filter program.

- Customer is responsible for purchasing and providing filters of the correct size and type for the covered system.

- Filters may be replaced by the technician during scheduled maintenance visits if the customer provides the filters onsite.
- If the customer requests that Affordable HVAC provide filters or specialty filtration products, these will be quoted and billed separately upon customer approval.

Pricing

- Residential HVAC Maintenance (One System): **\$199 Annually**

Agreement pricing is based on the system being accessible, operational, and in maintainable condition at the time of each visit. If the system is not in a serviceable condition, repairs or corrective work may be required and will be quoted separately.

Repairs, Additional Services & Exclusions

Any work beyond the scope of routine preventative maintenance is not included in this Agreement. If repairs, parts, or additional services are recommended:

- The customer will be notified prior to work being performed.
- All additional work will be quoted and billed separately.
- No repair work will be performed without customer authorization.

This Agreement does not include:

- Repairs, replacement parts, refrigerant, or corrective labor
- Emergency service, after-hours service, or holiday service
- Modifications, upgrades, or code required corrections.

Priority Scheduling & Discount

As an active maintenance agreement customer, you will receive:

- Priority scheduling ahead of non-agreement customers during normal business hours
- Ten percent (10%) discount on time and materials for approved repairs or additional services

Discounts do not apply to afterhours emergency rates, third-party services, or specialty/owner requested materials and equipment.

Important Clarification

This Agreement does **not**:

- Guarantee system operation or uptime.

- Cover breakdowns, failures, or emergency service.
- Replace or extend manufacturer warranties.
- Include repairs, parts, refrigerant, or corrective labor.

Term & Renewal

This Agreement is valid for a term of one (1) year from the effective date and may be renewed annually upon mutual agreement.

Either party may choose not to renew at the end of the term. Any unpaid invoices for additional services remain due regardless of Agreement renewal status of the agreement.

Acceptance, Signature & Payment

By signing below, the Customer acknowledges that they have read, understand, and agree to the terms and conditions of this HVAC Maintenance Agreement.

This Agreement becomes effective on the date of the last signature below.

Total Annual Payment Due

- Maintenance Agreement (One System): \$199
- **Total Annual Agreement Cost: \$199**

Payment is due upon execution of this Agreement unless otherwise agreed to in writing. By signing below, both parties agree to the terms outlined in this Agreement.

Service Provider

Affordable HVAC, LLC

Signature: _____

Name: _____

Title: _____

Date: _____

Customer

Name: _____

Signature: _____

Date: _____